

Over Parish Council



Emily Pacey
Over Community Centre
16 The Doles
Over
Cambridge
CB24 5NW
07525029561

parishclerk@overparishcouncil.org.uk

Minutes

8th October 2024

A full Parish Council meeting for Over Parish Council was held on 8th October 2024 at 19:00 in the Seminar Room at Over Community Centre.

Present – Cllr G Twiss (Chairman), Cllr J Davies (Vice Chairman), Cllr S Couper, Cllr R Day, Cllr G Fenn, Cllr M Grange, Cllr R Robinson, Cllr G Theobald, CCllr F Thompson.

Vacancies – Three Councillor Vacancies.

Full Council Meeting

01/10/2024 Public Participation.

No public attended the meeting.

02/10/2024 Reports from County and District Councillors.

2.1 – County Councillor – CCllr F Thompson’s monthly report had been circulated to members of the PC prior to the meeting.

Cllr Theobald raised the issue of overcrowding on Busway services early in the morning and also in the afternoon peak, and confirmed that he had responded individually to the franchising consultation. The shortage of capacity would only become more acute as Northstowe grew – and the need for more buses at these peak times was pressing. CCllr F Thompson said she was raising these issues at every opportunity and urged people to respond individually to the consultation.

2.2 – District Councillors – DCllr B Handley’s monthly report had been circulated to members of the PC prior to the meeting.

2.3 – Police – No report received.

03/10/2024 To receive declarations of interest.

Cllr R Day – Trustee of Over Day Centre.

Cllr J Davies – Trustee of Over Community Centre

Cllr G Fenn – Trustee of Over Relief in Need, and the Church and Town Lands Charity, Estate and Town Branches and Trustee of Over Community Centre.

04/10/2024 To receive and approve apologies for absence.

Mrs E Pacey (Clerk) – unwell, DCllr B. Handley.

05/10/2024 To receive and approve the minutes of the previous meeting held on 17th September 2024.
5.1 It was proposed, seconded, and ALL were in favour of approving the minutes of the previous meeting held on 17th September 2024.

06/10/2024 Planning / Tree works Applications Update.
24/02797/HFUL - 44A Fen End Over Cambridgeshire CB24 5NE - Demolition of existing conservatory and rear roof dormers, and removal of 1no. roof light. Erection of replacement rear dormer, installation of side windows, replacement front door and roof light to side roof slope. Application of external render and cladding. – Over Parish Council have no objection to this planning application.

07/10/2024 Finance.
7.1 It was agreed to approve the schedule of payments for October 2024.

PAYEE	Details	Total Payments	Powers
Clerk's Salary	Payroll	£1,163.26	LGHA 1989 s7
HMRC	PAYE and NI	£342.65	LGHA 1989 s7
HMRC	Employer NI	£111.87	LGHA 1989 s7
NEST Pension	Employer contribution	£47.06	LGHA 1989 s7
NEST Pension	Employee contribution	£62.75	LGHA 1989 s7
Microsoft	Monthly Charge	£69.12	LGHA 1972 s.266
SCDC	Monthly collection charge	£224.25	Litter Act 1983 ss5,6
Over Enterprise	Hire of Seminar Room - September	£48.60	LGA 1972, s.133
MC Garden Maintenance	Grass Cutting - community centre and Overcote	£792.00	OSA 1906, s.10
D Bridgman	Handyman Maintenance / Fuel and Paint	£401.87	LGA 1953, s.4
D Bridgman	Pavilion Cleaning and CCTV	£85.00	LGA 1953, s.4
Seton UK	No Mooring signs - fixings and poles	£896.78	Highways Act 1980, s 130
Over Community Association	S106 allocations - tarmacking car park area at Over Community Centre	£55,465.00	S106
PKF Littlejohn	External Audit 2023/2024	£756.00	Local Audit and Accountability Act 2015
Life Buoys	Life Belt Equipment	£268.19	Highways Act 1980, s 130
Amazon	Batteries	£8.70	LGHA 1972
Over Enterprise	Reimbursement for the repair of the CCTV that overlooks the Skatepark	£260.00	LGHA 1972
	Total	£61,003.10	-
Costs relating to The Green (Registered Charity 300418)			
MC Garden Maintenance	Grass cutting and Verti Draining - Green	£408.00	OSA 1906, s.12
	Total	£408.00	-

Receipts			
Football Youth	September - Green Hire	£105.00	
	Total	<u>£105.00</u>	

7.2 The Financial Officer’s Report was noted.

7.3 Councillors were pleased to note that the external audit by PKF Littlejohn had not found any issues with the accounts, and expressed their thanks to the Clerk for her work on them.

08/10/2024 Overcote Update.

8.1 Cllr Firouz Thompson reported that, although the LHI bid for two MVAS units had been successful, a problem had been encountered in that they can’t be installed in a derestricted area. This hadn’t been spotted by the CCC officers advising on the bid, but it would prevent any signs being installed along the main stretch of Chain Road – which was the main point of the exercise. The 30mph speed restriction won’t be extended along Chain Road without supporting MVAS data, but MVAS can’t be installed on an unrestricted road to collect it – a Catch 22 situation! A meeting with CCC officers is planned to discuss the situation.

8.2 Our 20mph application had not been successful, although schemes in Willingham and Swavesey were progressing.

8.3 The quote from Atlas for works to three willows was accepted.

09/10/2024 Pavilion Update.

9.1 Cllr M Grange is still seeking a second quote for CCTV based on his revised parameters.

9.2 Cllr M Grange also indicated that some internal adjustment might release more usable space, but Cllr G Fenn advised that there was no scope for reducing the space behind the counter, even if it might appear at first sight to be generous.

10/10/2024 Reports from Reps on Village Organisations.

10.1 Brice Aggregates (formerly Hanson) – Nothing to report.

10.2 Over Relief in Need, and the Church and Town Lands Charity, Estate and Town Branches – Cllr G Fenn reported that the Committee positions had all been filled and that applications for grants had been invited.

10.3 Over Community Association – The car park surfacing was scheduled for the first week in November and would take the area out of use for a week. Cllr M Grange would advise the skate park contractors accordingly. The Committee was working out a price structure for using the new charging points.

10.4 Over Day Centre – Cllr R Day advised that the Quiz Night was taking place this coming weekend.

10.5 Community Warden – No update.

10.6 OSKA Group Update – Cllr M Grange advised that works were due to start very soon, with materials being brought onto site via the gates at the end of the Community Centre car park. The group is still looking for further grants, with around £30,000 still needed to complete the project.

10.7 Play Equipment Group Update – The Chairman asked if Councillors could see the final plans for the new equipment, since they would eventually be responsible for its maintenance and any repairs. Cllr J Davies said that would be possible, although the plans were too large to be scanned for circulation. Cllr M Grange felt that smaller illustrations of individual items should be available via the suppliers’ websites, and would circulate these.

11/10/2024 Risk Assessments

11.1 Discussion and allocation of tasks between Councillors was held over to the next meeting, when the Clerk would bring all the necessary paperwork and explain what was required for its completion.

12/10/2024 Over Community Centre – CCTV Camera overlooking Skate Park

12.1 The CCTV camera bought by the Parish Council to cover the Skate Park had failed, and the Community Centre was asking for £260 to replace it. This was agreed, and the item was added to the list of approved payments recorded in Minute 7.1 above.

13/10/2024 Items for next agenda

Risk Assessments
Significant items for 2025-2026 Budget
Play Area forward plans
Ideas for internal rearrangements at the Pavilion
CCTV

14/10/2024 Date of next PC meeting.

12th November 2024, 10th December 2024.

CLOSE OF MEETING – 20:07