

Over Parish Council



Emily Pacey
Over Community Centre
16 The Doles
Over
Cambridge
CB24 5NW
07525029561

parishclerk@overparishcouncil.org.uk

Minutes

17th September 2024

A full Parish Council meeting for Over Parish Council was held on 17th September 2024 at 19.30pm in the Seminar Room at Over Community Centre.

Present – Cllr G Twiss (Chairman), Cllr J Davies (Vice Chair), Cllr M Grange, Cllr R Robinson, Cllr G Fenn, Cllr G Theobald, Cllr S Couper, Cllr R Day.

Emily Pacey – Clerk and Responsible Financial Officer.

Vacancies – Three Councillor Vacancies.

Full Council Meeting

01/09/2024 Public Participation.

No public attended the meeting.

02/09/2024 Reports from County and District Councillors.

2.1 – County Councillor – CCllr F Thompson’s monthly report was circulated to members of the PC prior to the meeting.

2.2 – District Councillors – DCllr B Handley’s monthly report was circulated to members of the PC prior to the meeting.

2.3 – Police – No report received.

03/09/2024 To receive declarations of interest.

Cllr R Day – Trustee of Over Day Centre.

Cllr J Davies – Trustee of Over Community Centre

Cllr G Fenn - Trustee of Over Relief in Need, and the Church and Town Lands Charity, Estate and Town Branches and Trustee of Over Community Centre.

04/09/2024 To receive and approve apologies for absence.

CCllr F Thompson and DCllr B Handley sent their apologies for absence.

05/09/2024 To receive and approve the minutes of the previous meeting held on 9th July 2024.

5.1 It was proposed, seconded, and ALL were in favour of approving the minutes of the previous meeting held on the 9th July 2024.

5.2 Cllr G Twiss signed the minutes.

5.3 Minutes of the meeting held on the 12th March 2024 (minutes reference 12/03/2024)

It has become apparent that there is an inaccuracy in these minutes – it was proposed and agreed to amend the minutes as follows: “have been agreed” replaced by “were discussed” and “will” replaced by “could”.

The Chairman countersigned the amendments to the 12th March minutes.

06/09/2024 Planning / Tree works Applications Update.

- 24/03007/FUL - 5 West Street Over Cambridgeshire - Erection of 2 No. self/custom build 4-bedroom bungalows at the rear of 5 West Street. – Over Parish Council have no objection to this planning application.
- 24/00672/CL2PD - 49 Coxs End Over Cambridgeshire - Certificate of lawfulness under S192 Class A for a Single storey side extension. – Appeal has been made by the applicant.
- 24/03110/FUL - 16 New Road Over Cambridgeshire - Demolition of the existing outbuilding and the Sub-division of existing plot to form one separated new dwelling with drive and crossover and to create one shared drive and crossover with gated access to the remaining land. – Over Parish Council have no objection to this planning application.
- Planning Inspectorate APP/W0530/W/24/3336688: 4A Willingham Road, CB24 5PD – Appeal Dismissed, planning application has been refused.
- Planning Development behind Station Road – Cllr G Twiss advised this site has now been sold to Lofthouse and work has now started on the development. It appears that the developers intended to fill in the ditch with soil, but this ditch is part of the district drainage. It was agreed for the Clerk to contact the planning department with this concern.
- Cllr G Twiss advised he has been in contact with Toby Williams (SCDC Development Manager, East Team) regarding Hayfield’s lack of progress with Mill Pits, where extensive works are required in the s106 Agreement to be completed before any houses on the estate are occupied. More than a dozen dwellings are currently listed as “sold” and some appear to be occupied, but no works have taken place on the Mill Pits site.

07/09/2024 Finance.

7.1 It was agreed to approve the schedule of payments for August and September 2024.

August 2024 Schedule of Payments			
Payee	Details	Total Payments	Powers
Clerk’s Salary	August Payroll	£1,163.26	LGHA 1989 s7
HMRC	PAYE and NI August	£342.65	LGHA 1989 s7
HMRC	Employer NI August	£111.87	LGHA 1989 s7
NEST Pension	Employer contribution	£47.06	LGHA 1989 s7
NEST Pension	Employee contribution	£62.75	LGHA 1989 s7
Clerk	Reimbursement for USB to download CCTV	£24.99	LGHA 1972 s.266
Clerk	Reimbursement for kettle, biscuits, cups etc for the Coffee with a Cop event	£57.10	LGHA 1972
Microsoft	Monthly Charge	£63.82	LGHA 1972 s.266

SCDC	Monthly collection charge	£224.25	Litter Act 1983 ss5,6
Over Enterprise	Hire of Seminar Room	£48.60	LGA 1972, s.133
British Gas	Electricity Charge Pavilion	£100.92	PC Act 1957 s.3
Supplying Direct	Glass Fibre Rust Proof Bins – Overcote	£2,322.00	Litter Act 1983 ss5,6
Atlas Tree Surgery	Tree works on Websters Way	£192.00	OSA 1906, s.10
N Power	Electricity Charge Pavilion	£41.68	LGA 1953, s.4
MC Garden Maintenance	Grass Cutting - community centre and Overcote	£1,026.00	OSA 1906, s.10
D Bridgman	Pavilion Cleaning	£323.00	LGA 1953, s.4
D Bridgman	Maintenance	£408.00	LGA 1953, s.4
Cambridge Windows	Call out charge and replacement of broken window at Pavilion	£720.00	LGA 1953, s.4
	Total	£7,279.95	-
Costs relating to The Green (Registered Charity 300418)			
	-		
MC Garden Maintenance	Grass cutting and Verti Draining - Green	£1,080.00	OSA 1906, s.12
	Total	£1,080.00	-

September 2024 Schedule of Payments			
PAYEE	Details	Total Payments	Powers
Clerk's Salary	September Payroll	£1,163.26	LGHA 1989 s7
HMRC	PAYE and NI September	£342.65	LGHA 1989 s7
HMRC	Employer NI September	£111.87	LGHA 1989 s7
NEST Pension	Employer contribution	£47.06	LGHA 1989 s7
NEST Pension	Employee contribution	£62.75	LGHA 1989 s7
Microsoft	Monthly Charge	£69.12	LGHA 1972 s.266
SCDC	Monthly collection charge	£224.25	Litter Act 1983 ss5,6
British Gas	Electricity Charge Pavilion	£95.12	PC Act 1957 s.3
MC Garden Maintenance	Grass Cutting - community centre and Overcote / Installing bins at Overcote	£1,686.00	OSA 1906, s.10
D Bridgman	Pavilion Cleaning	£68.00	LGA 1953, s.4
D Bridgman	Maintenance / Handyman	£289.00	LGA 1953, s.4

Richard Cox	Refurbishing the village beacon after the recent VE Day commemorations	£27.12	LGA 1953, s.4
	Total	£4,186.20	-
Costs relating to The Green (Registered Charity 300418)			
MC Garden Maintenance	Grass cutting and Verti Draining - Green	£432.00	OSA 1906, s.12
	Total	£432.00	-
Grants			
Cricket Club	Renovation of the Cricket Square	£500.00	
Over Community Association	Fireworks	£1500.00	
	Total	£2000.00	
Receipts			
Cricket	Village Green	£100.00	
	Total	£100.00	

08/09/2024 Issues on the Village Green.

8.1 Correspondence has been received regarding the noise and nuisance that is being created from the play area on the Village Green.

Several Councillors have been observing usage of the play area over several months, and the Council's conclusion was that the activity and noise were not exceptional for a play area, and no further action is planned.

The Council accepts that there is an occasional issue with antisocial behaviour on the Green, and we will continue to address this as it occurs and report it to the appropriate authorities.

8.2 CCTV – Cllr M Grange circulated CCTV specification to members of the PC prior to the meeting. It was agreed to obtain one more quote for the CCTV upgrade before a decision is made.

09/09/2024 Overcote Update.

9.1 Local Highways Initiative Application - Cllr J Davies advised Over Parish Council Local Highway Improvement (LHI) application has been provisionally ranked to be successful for funding and delivery within this year's LHI programme of works. She advised she had a site meeting with Nathan Kent (Design Technician, Cambridgeshire County Council) on the 16th September to discuss the best locations of where the new MVAS units could be installed. It was confirmed there will be four poles installed and one solar MVAS, two of the poles will be used for the MVAS and the other two poles will have signs stating 'Shared Use Of The Road For Bikes and Pedestrians'.

9.2 Overnight Camping - The picnic area has been very beneficial but there is still overnight camping. The Parish Council will continue to monitor this and review it in the Spring.

9.3 Fishing Club – Several fishing platforms have been damaged, some of this damage is due to boats being moored to the platforms. It was agreed for the Clerk to obtain a quote for 'No Mooring' signs to be installed. It was agreed for 6 A4 signs and three poles, each post will have a sign pointing towards the river and another sign pointing towards the land.

It was agreed for Cllr R Robinson to obtain a quote for the replacement and repair of the fishing platforms.

It was agreed for Cllr R Robinson to obtain a quote for the removal of the large dead willow tree and overhanging branches at Overcote.

It was agreed for the Clerk to obtain a quote for a lifebelt to be installed at Overcote.

10/09/2024

Pavilion Update.

Graffiti - It was agreed for the Clerk to ask the handyman to repaint over the graffiti that is at the Pavilion.

Pavilion Clock - The Clerk advised she has already been in contact with Colin Ambrose for him to complete the work on the pavilion clock. She advised she will resend the email.

Bench behind the Pavilion – It was agreed for the bench that was removed from the play area to be repositioned on the Village Green.

11/09/2024

Proposal for the Playground at The Community Centre.

Cllr J Davies advised the new play equipment for the Community Centre will be installed by Eibe w/c 9th November.

It was agreed to make provision for additional play equipment items / play equipment repair in future budgets.

12/09/2024

Reports from Reps on Village Organisations.

12.1 Hanson Aggregates – Cllr R Robinson advised he attended a meeting last week; he advised the company had been sold to a company called Brice Aggregates who are based in Essex.

12.2 Over Relief in Need, and the Church and Town Lands Charity, Estate and Town Branches. – Nothing to report.

12.3 Over Community Association – Nothing to report.

12.4 Over Day Centre – Cllr R Day advised work is progressing on the areas that needed to be improved. He advised client numbers are increasing slightly but they are still below breakeven numbers which is still a concern. A quiz night is being hosted on the 11th October at the Over Day Centre.

12.5 Community Warden – No update.

12.6 OSKA Group Update – Cllr M Grange advised the application for £100,000.00 for the Rural England Prosperity Fund Grant has been successful and the application for £100,000.00 through the FCC Community Action Fund has been successful. A meeting with Betongpark Limited and OSKA is set to take place on the 24th September to discuss the next steps.

12.7 Play Equipment Group Update – See Minute 11/09/2024.

13/09/2024

Tree Works Update.

13.1 A quote has been received from Atlas Tree Surgery for the reduction of height of the tree outside 63/64 The Doles by approximately 30%.

It was agreed to approve the quote of £670.00 plus VAT to complete this work.

14/09/2024

Correspondence and Communications.

14.1 Bus Franchising Consultation - Bus Franchising - In 2023 the Mayor's Cambridgeshire and Peterborough Combined Authority launched 'The Road to Better Buses' strategy which sets out five key ambitions for buses in Cambridgeshire and Peterborough 1. Add more buses to the network, 2. Provide bus users with better information, 3. More reliability across the network, 4. Nicer and better-quality buses, 5. Better value for money for users.

The Combined Authority has committed more than £13.5 million and agreed to three major initiatives to progress the journey on the road to better buses including 30 new routes across Cambridgeshire and Peterborough.

Most buses are currently running on a commercial basis.

Under a franchised network, the Combined Authority would contract bus operators to run services on its behalf but have control over the routes, frequency, fares and overall standards of the region's buses.

Cambridgeshire County Council are now consulting and would welcome feedback. More information is available at <https://cpca-yourvoice.co.uk/bus-franchising-consultation/> and the consultation ends on 20th November.

14.2 Over Parish Council has received Cllr Chris Wadsworth's resignation letter as Councillor to Over Parish Council. Members of the PC thanked Chris for his work and time on the Parish Council and wish him well in the future.

14.3 An email has been received regarding the overgrowth of the hedge along the cycle way between Swavesey and Over. – It was agreed to pass on details of the landowners to Cambridgeshire County Council, Highways Department.

14.4 An email has been received from Jane Matthews (Royal British Legion) to request support from the Parish Council to help organise celebrations for the 80th anniversary of VE Day being held on the 8th May 2025. It was agreed for the Parish Council to support this request.

15/09/2024 Grants.

15.1 Renovation of the Cricket Square – An email was received from the Cricket Club asking for the Parish Council to help with the cost for the renovation of the Cricket Square on the Green. It was agreed Over Parish Council would contribute £500.00.

15.2 Over Community Association Fireworks Display Request - An email was received from the Over Community Association asking for the Parish Council to help with the cost for fireworks display event that is being held at the Community Centre on the Saturday 2nd November. It was agreed Over Parish Council would contribute £1500 as per Over Parish Council budget for 2024/2025.

16/09/2024 Speed Signs Update.

16.1 The batteries for the speed signs are no longer charging or holding their charge, it was agreed for the Clerk to ask the handyman to drop off the batteries and the charger to Cllr R Robinson for him to obtain quotes for a replacement.

17/09/2024 Insurance Quote - Hiscox Insurance Company Limited.

It was agreed to renew Over Parish Councils insurance with Hiscox Insurance Company for the annual charge of £3,685.58.

18/09/2024 Items for next agenda.

19/09/2024 Date of next PC meeting.

8th October 2024, 12th November 2024, 10th December 2024.

CLOSE OF MEETING – 22:30