

Over Parish Council



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MINUTES

4th June 2024

A full Parish Council meeting for Over Parish Council was held on 4th June 2024 at 19.00pm in the Seminar Room at Over Community Centre.

Present – Cllr G Twiss (Chairman), Cllr M Grange, Cllr R Robison, Cllr G Theobald, Cllr S Couper.

Emily Pacey – Clerk and Responsible Financial Officer.

Apologies – Cllr J Davies (Vice Chair), Cllr C Wadsworth, Cllr R Day, Cllr G Fenn.

Vacancies – Two Councillor Vacancies.

Full Council Meeting

01/06/2024 Public Participation.

No members of the public attended the meeting.

02/06/2024 Reports from County and District Councillors.

2.1 – County Councillor – Due to the election being held on 4th July, Cllr F Thompson has advised she will not be completing monthly reports until after the elections.

Due to Cllr F Thompson not being able to attend the meeting, a written update was received. She advised she had a walk around Over Village on Monday with Sarah Budd and Neal Stevens (Local Highways officers) and have confirmed the following –

- Junction of Long Furlong/Willingham Road has been patched.
- Junction of Mill Road/Willingham Road has been patched.
- Parts of Glover Street have been dragon patched.
- 57 High Street (Mr and Mrs Jakes) a new drain has been put in and patched across the whole High Street. I have knocked on their door a few times to see if all is ok but hard to get to speak to them. I do not have their email address or phone.

- New Road pavement across the new housing development is in a bad state, the builders have repaired but with substrate material and not top course material, so it has started to fall apart. It was agreed for the Clerk to contact Hayfields Development regarding the pavement along New Road.

2.2 – District Councillors - Due to the election being held on 4th July, Cllr B Handley has advised he will not be completing monthly reports until after the elections. Cllr D Lentell's monthly report was circulated to members of the PC prior to the meeting.

2.3 – Police – no report received.

03/06/2024 To receive declarations of interest.

No members declared an interest on this agenda.

04/06/2024 To receive and approve apologies for absence.

Cllr R Day, Cllr C Wadsworth, Cllr G Fenn and Cllr J Davies sent their apologies.

05/06/2024 To receive and approve the minutes of the annual meeting held on 14th May 2024.

5.1 It was proposed, seconded and ALL were in favour to approve the minutes of the annual meeting held on the 14th May 2024.

5.2 Cllr G Twiss signed the minutes.

06/06/2024 Planning / Tree works Applications Update.

- 24/01815/HFUL - 50 Mill Road Over Cambridgeshire - Proposed single storey rear flat roof extension. -Over Parish Council have no objection to this planning application.

07/06/2024 Finance.

7.1 It was proposed, seconded and ALL were in favour to approve the below schedule of payments for June 2024.

PAYEE	Details	Total Payments	Powers
Clerk's Salary	June Payroll	£1,163.26	LGHA 1989 s7
HMRC	PAYE and NI May	£342.65	LGHA 1989 s7
HMRC	Employer NI May	£111.87	LGHA 1989 s7
NEST Pension	Employer contribution	£47.06	LGHA 1989 s7
NEST Pension	Employee contribution	£62.75	LGHA 1989 s7
Microsoft	Monthly Charge	£80.88	LGHA 1972 s.266
SCDC	Monthly collection charge	£224.25	Litter Act 1983 ss5,6
Over Enterprise	Hire of Seminar Room	£48.60	LGA 1972, s.133
British Gas	Electricity Charge Pavilion	£119.31	PC Act 1957 s.3
Amazon	Padlocks for play area	£33.99	LGHA 1972, s.133
SCDC	Event Licence D-Day	£21.00	LGHA 1972, s.133
A Wookey	Works at the pavilion - storage chest	£518.73	LGA 1953, s.4
MC Garden Maintenance	Grass Cutting - community centre and Overcote	£594.00	OSA 1906, s.10

D Bridgman	Pavilion Cleaning	£68.00	LGA 1953, s.4
D Bridgman	Maintenance	£544.00	LGA 1953, s.4
	Total	£3,980.35	-
Costs relating to The Green (Registered Charity 300418)			
MC Garden Maintenance	Grass cutting – Green	£288.00	OSA 1906, s.12
	Total	£288.00	-
Receipts			
Football Youth	May Invoice	£70.00	
	Total	£70.00	

7.2 It was proposed, seconded and ALL were in favour to approve the Financial Officers Report.

(1) Financial Statement

Appended is a budgetary control statement for the Revenue (Precept) Account as at 30/05/2024 showing expenditure of £65,507.32 and income of £46,436.37 compared with budgets, along with a bank reconciliation statement.

(2) Bank Statements as of 30th May 2024

Lloyds Higher Interest Rate Account - £264,007.09

Lloyds General Account - £66,445.27

08/06/2024 Issues on the Village Green.

Complaints have been received from several residents who live alongside the village green regarding anti-social behaviour that has been reported as occurring on the village green late at night. Additionally, 3 complaints have been received by OPC about noise being created generally from the zip wire and the play area. It was agreed that the Clerk would contact the South Cambridgeshire Community Safety Partnership to seek their advice as to the best way of addressing this.

(Note: DCllr Bill Handley has since advised that SCDC can raise awareness of issues with the police via our membership of the Community Safety Partnership (CSP), but it needs help from residents. The first question the police will ask is "do residents know who the perpetrators are and, if they do, are they willing to tell us?" If the answer is "no" then the CSP can't help. If names are given, however, they can encourage a community police officer to call on them and offer "advice" to both them and their parents.)"

D-Day Celebrations – 6th June – A representative from RBL has confirmed D-Day celebrations will be going ahead on the 6th June at the Pavilion and on the Village Green. It has been confirmed the celebrations will start with the church bells ringing at 18:30. Women’s Institute will be running a pop-up café at the pavilion from 18:30. The walk to Normandy (walk around the Green) will start at 18:30. There will be 5 stations set up to represent the beaches which will have lots of activities and fun things to do. The Act of Remembrance will start at 21:00 followed by lighting the beacon at 21:15. The clerk advised the licence for this event has been approved by SCDC.

- 09/06/2024 Overcote Update.**
The clerk advised due to the flooding at Overcote, the fencing for the picnic area will be completed w/c 10th June.
It was agreed to purchase three concrete bins for the picnic area at Overcote. The cost for each bin is £477.00 plus VAT. It was agreed to not purchase the lids for the bins yet.
The Clerk advised there has been ongoing graffiti on the signs at Overcote, it was agreed for the clerk to look at different options for an anti-graffiti varnish.
- 10/06/2024 Pavilion Update.**
10.1 – CCTV Update – this will be added to July’s agenda.
- 11/06/2024 Proposal for the Playground at The Community Centre.**
Cllr M Grange advised Eibe have drafted a proposal for the playground at the Community Centre however the cost for this proposal is over the Parish Council’s financial budget. He advised a new proposal will be available at July’s PC meeting.
- 12/06/2024 Reports on Village Charities.**
12.1 Hanson Aggregates – No update until September 2024.
12.2 Over Relief in Need, and the Church and Town Lands Charity, Estate and Town Branches. - An email has been received from the clerk of Over Relief in Need advising the Parish Council are responsible for appointing four nominative trustees to the Church & Town Lands Charity and Over Relief In Need Charity. She advised Mrs Mary Hyde is one of the nominated trustees, however her current term comes to an end in June. Mrs Shona Johnstone has also shown an interest in the other vacancy. The Parish Council agreed to nominate Mrs Mary Hyde and Mrs Shona Johnstone to be trustees of Over Relief in Need, and the Church and Town Lands Charity, Estate and Town Branches.
12.3 Over Community Association – No update.
12.4 Over Day Centre – No update.
12.5 Community Ward – No update.
12.6 OSKA Group Update - The working group are continuing to apply for grant applications.
12.7 Play Equipment Group Update – (see agenda item 11/06/2024)
- 13/06/2024 Correspondence and Communications.**
- Cllr M Grange asked if the clock at the pavilion could be fixed so it stated the correct time, Cllr R Robinson advised he will look into this.
 - Sandpit Pond (controlling the mass of weeds) – it was agreed for the Clerk to check on delivery times for weevil which will kill the weeds.
- 14/06/2024 Items for next agenda.**
- 15/06/2024 Date of next PC meeting.**
9th July 2024, 17th September 2024, 8th October 2024, 12th November 2024, 10th December 2024.

CLOSE OF MEETING – 20:20