

Over Parish Council



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MINUTES

9th April 2024

A full Parish Council meeting for Over Parish Council was held on 9th April 2024 at 19.00pm in the Seminar Room at Over Community Centre.

Present – Cllr G Twiss (Vice Chairman), Cllr G Theobald, Cllr R Robinson, Cllr R Day, Cllr M Grange, Cllr C Wadsworth and one member of the public.

Emily Pacey – Clerk and Responsible Financial Officer.

As Cllr A Lythgoe was not present, Cllr G Twiss chaired the meeting.

Apologies – Cllr A Lythgoe (approved), Cllr G Fenn, Cllr S Couper, Cllr J Davies, DCllr B Handley and CCllr F Thompson.

Full Council Meeting

01/04/2024 Public Participation.

No members of the public participated.

02/04/2024 Reports from County and District Councillors.

2.1 – County Councillor – CCllr F Thompson monthly report was circulated to members of the PC prior to the meeting.

2.2 – District Councillors – DCllr B Handley’s and DCllr D Lentell’s monthly report was circulated to members of the PC prior to the meeting.

2.3 – Police – No report received.

03/04/2024 To receive declarations of interest.

Cllr R Day – Trustee of Over Day Centre.

04/04/2024 To receive and approve apologies for absence.
 Cllr A Lythgoe (approved), Cllr G Fenn, Cllr S Couper, Cllr J Davies.
 DCllr B Handley and CClr F Thompson also sent their apologies.

05/04/2024 To receive and approve the minutes of the previous meeting held on 12th March 2024.
 5.1 It was proposed, seconded and ALL were in favour of approving the minutes of the previous meeting held on the 12th March 2024.
 5.2 Cllr G Twiss signed the minutes.

06/04/2024 Planning / Tree works Applications Update.

- 24/00871/HFUL - 43 High Street Over Cambridgeshire - First floor rear extension over existing house and single storey extension to outbuilding, following demolition of existing sheds and conservatory. – Over Parish Council have no objection to the planning application.

07/04/2024 Finance.
 7.1 It was agreed to approve the below schedule of payments for April 2024.

PAYEE	Details	Total Payments	Powers
Clerk's Salary	April Payroll	£1,163.26	LGHA 1989 s7
HMRC	PAYE and NI April	£342.65	LGHA 1989 s7
HMRC	Employer NI April	£111.87	LGHA 1989 s7
NEST Pension	Employer contribution	£47.06	LGHA 1989 s7
NEST Pension	Employee contribution	£62.75	LGHA 1989 s7
Microsoft	Monthly Charge	£80.88	LGHA 1972 s.266
SCDC	Monthly collection charge	£224.25	Litter Act 1983 ss5,6
EIBE	A3 Playground signs x3	£1,062.00	OSA 1906, s.10
EIBE	Playground Signs 745x600	£1,116.00	OSA 1906, s.10
EIBE	Site Inspection	£564.00	OSA 1906, s.10
EIBE	Play Equipment on Green	£45,787.20	S106
OLP	Repair rocker at Community Centre Playground	£837.60	OSA 1906, s.10
Over Community Festival	Carnival 2024	£500.00	LGA 1972 s137
CAPALC	Membership 2024	£738.49	LGA 1972 s143
Advanced Security	CCTV annual service	£271.20	

Over Enterprise	Hire of Seminar Room	£45.00	LGA 1972, s.133
D Bridgman	Handyman - Emptying Bins, Centre Maintenance, Village Mowing	£493.00	LGA 1953, s.4
D Bridgman	Pavilion Cleaning	£136.00	LGA 1953, s.4
Npower	Electricity Charge	£52.91	
MC Garden Maintenance	Emptying bins at Overcote	£108.00	OSA 1906, s.10
	Total	£53,744.12	-
<u>Costs relating to The Green (Registered Charity 300418)</u>			
	-		
MC Garden Maintenance	Grass cutting – Green	£60.00	OSA 1906, s.12
	Total	£60.00	-
<u>Receipts</u>			
Football Youth	March Invoice	£110.00	
	Total	£110.00	

08/04/2024 Handyman’s Health and Safety Report.

The handyman’s health and safety report of the skate park and play area at the Community Centre was circulated to members of the PC prior to the meeting. The clerk advised Peter Briggs from Seagrave will be completing the annual ROSPA playground inspections on the 25th April.

09/04/2024 Pavilion Update.

9.1 – It was agreed for Andy Wookey to replace the storage bench in the Home changing room with seating to match the existing units in the Pavilion.

9.2 – CCTV – Cllr G Twiss advised he attended a site meeting with Dave Bridgman and an engineer from Advanced Security to discuss the different options we have for improving the CCTV that is installed at the Pavilion. Due to the vandalism that has occurred at the play area on the Green it was agreed for one of the cameras to be moved so it covers the whole of the play area. There is a follow up site meeting with Advanced Security that Cllr G Twiss and D Bridgman are attending on Friday 12th April at 10.00am.

9.3 – Cllr M Grange mentioned the hot water urns that are in the pavilion no longer work and did not pass the latest electrical safety test. It was agreed for the clerk to contact the sports clubs and ask them to remove the urns from the pavilion.

9.4 – The windows at the pavilion have been left unlocked after the pavilion has been used, it was agreed for the clerk to send a reminder out to the sports clubs.

10/04/2024 Proposal for the Playground at The Community Centre.

Cllr M Grange advised members of the PC, the play area working group have decided to use Eibe and Wicksteed Park for the refurbishment of the play area at the Community Centre. Eibe will provide a quote for the refurbishment of the play equipment that is already installed at the play area and Wicksteed will provide a quote to install new activity boards which teach children sign language. An update and quotes will be provided at May’s meeting.

11/04/2024 Reports on Village Charities.

11.1 Hanson Aggregates – Cllr R Robinson advised that the takeover of Hanson Aggregates is now complete. He advised they are continuing as normal, and the next meeting is being held in September.

11.2 Over Relief in Need, and the Church and Town Lands Charity, Estate and Town Branches – nothing to report.

11.3 Over Community Association – nothing to report.

11.4 Over Day Centre – Cllr R Day advised the resident numbers have been sustained and now they are now looking at ways to improve the outside area so residents can spend more time outdoors.

11.5 Community Warden – nothing to report.

11.6 OSKA Group Update – Cllr M Grange advised Betong Park hosted a community engagement event on the skate park design at the Community Centre. He advised that more than 60 residents attended and there was good feedback regarding the design of the park. He advised that Kelley Blanchflower from the OSKA working group is now the process of applying for grants. It was agreed for Kelley Blanchflower and Michael Grange to be the primary and secondary contacts on the FCC grant. It was agreed that the Clerk of Over PC will be the signatory for authorising grant applications. It was agreed that Over Parish Council will maintain the skatepark in good condition once completed. More information would need to be provided before the PC reached a decision about paying the 10.75% fee to FCC.

11.7 Play Equipment Group Update – Cllr M Grange advised the play area on the Village Green has now been signed off by Eibe and works have now been completed. The grand opening of the new play area will be held on the 19th April.

12/04/2024 Correspondence and Communications.

12.1 – Hemingford Grey Parish Council – A letter was received from Hemingford Grey Parish Council asking for support from Over Parish Council in contacting the Enforcement Agency with a request for an explanation of the apparent neglect of our flood defences. The PC support this letter of request but only for Brownhills Staunch as nothing else directly impacts this Parish.

12.2 – Over Baptist Church – An email has been received from the secretary of Over Baptist Church advising they are at the first stages of considering and investigating all the costs / implications / responsibilities of having a Defibrillator fitted to the outside wall (along New Road) of their Church for public use. They have asked whether, once the defibrillator is installed, Over Parish Council would fund its maintenance and upkeep. Over Parish Council have advised that Over Baptist Church needs to check with SCDC to see if a defibrillator can be placed on this listed building before considering this proposal.

12.3 - Over Carnival 2024 Sponsorship Opportunity – It was agreed for the same Over PC artwork that was used for Over Carnival brochure for 2022 is to be used again for the Over Carnival brochure for 2024.

12.4 – Proposal from Teabellies for a Pop-Up Café – A proposal for a pop-up café for three days per week at the pavilion was received from Teabellies. Councillors recognised that the proposed business would restrict some sports and other use of the pavilion and place extra requirements on cleaning, storage, etc. that were incompatible with existing uses and users. The proposal for flags and A-boards to advertise the café would not be acceptable in the conservation area, and their ‘non-compete’ requirement was not reasonable, especially as this café would be setting up in direct competition with the existing café at the Community Centre. Cllr Twiss indicated that there was also a Trustee issue to consider, and the meeting was temporarily suspended for that to happen.

Trustee meeting: The Trust Deed states that the Green must be reserved for the recreation of parishioners, and an independent catering business that restricts sporting and other recreational activities is incompatible with that. The Trustees decided that the proposed café should not be allowed to be based in the Pavilion on the Green.

The Parish Council meeting then resumed: After considering all the arguments, the Council reached a unanimous decision to refuse the application for the Pop-Up Café.

12.5 – Correspondence received from a resident of Over Village – A letter was received from a resident requesting an update on the play area and associated issues at the Village Green. This letter was discussed in detail and a response will be sent in due course.

It was agreed for the gaps in the hedge to be closed by planting Blackthorn whips with supportive netting.

12.6 – Recreation Ground at the Community Centre – Cllr G Twiss advised That Toby Williams (Senior Planner from SCDC) had a site meeting with Hayfields and Hayfields have confirmed they are going to remove 400mm off the top of the bank for use when the site compound is removed. The S106 agreement states that none of the front-line properties can be sold until the football pitch has been completed and handed over to the Parish Council. Cllr Twiss also reminded Toby that the works at Mill Pits that were required by the s106 Agreement to be completed before any of the new properties were occupied, did not appear to have made much progress so far, and some of the properties already appeared to be nearly finished.

12.7 – Overcote – It was agreed for the clerk to obtain a quote for No Mooring signs to be installed at Overcote.

13/04/2024 **Items for next agenda.**

- AGAR 2023-2024.
- Overcote Update.

14/04/2024 **Date of next PC meeting.**

22nd April (Annual Parish Meeting), 14th May (Annual Meeting)

CLOSE OF MEETING – 21:45