

Over Parish Council



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MINUTES

13th February 2024

A full Parish Council meeting for Over Parish Council was held on 13th February 2024 at 19.00pm in the Seminar Room at Over Community Centre.

Present – Cllr G Twiss (vice chairman), Cllr M Grange, Cllr J Davies, Cllr S Couper, Cllr R Day, Cllr R Robinson, Cllr G Fenn, one member of the public.

Emily Pacey – Clerk and Responsible Financial Officer.

As Cllr A Lythgoe was not present, Cllr G Twiss chaired the meeting.

Apologies – Cllr A Lythgoe, Cllr G Theobald, Cllr C Wadsworth, CCllr F Thompson, DCllr B Handley.

Full Council Meeting

01/02/2024 Public Participation.

A member of the public attended the meeting to discuss his concerns regarding the new play equipment that is being installed at the village green. His main concern was the impact of noise that will be generated from the new play area.

02/02/2024 Reports from County and District Councillors.

2.1 – County Councillor – Cllr F Thompson’s monthly report was circulated to members of the PC prior to the meeting.

2.2 – District Councillors – Cllr B Handley’s monthly report was circulated to members of the PC prior to the meeting.

2.3 – Police – No report received.

03/02/2024 To receive declarations of interest.

Cllr J Davies – Trustee of Over Community Centre

Cllr R Day – Trustee of Over Day Centre.

- 04/02/2024** **To receive and approve apologies for absence.**
Cllr A Lythgoe, Cllr G Theobald, Cllr C Wadsworth, CCllr F Thompson, DCllr B Handley sent their apologies.
- 05/02/2024** **To receive and approve the minutes of the previous meeting held on 9th January 2024.**
5.1 It was proposed, seconded and ALL were in favour to approve the minutes of the previous meeting held on the 9th January 2024.
5.2 Cllr G Twiss signed the minutes.
- 06/02/2024** **20mph speed limit application.**
Cllr J Davies advised members of the PC the survey for the 20mph speed limit application was advertised to residents of Over village for two weeks. The survey was advertised on Facebook, Over Village News and Over PC website.
She advised 192 residents had completed the survey and the results were 68% agreed there is a speeding problem in Over however 65% agreed reducing the speed limit to 20mph would not help address the speeding problem.
It was agreed for the PC to apply for 20mph speed limit for the whole of Over village. Restricting short stretches within the village would require signs at each end and at every junction along them, which in a small village would be overpowering. A whole-village restriction would only need signs at 3 locations and was felt to be the only practicable solution.
- 07/02/2024** **Highways Update.**
A survey from Cambridgeshire County Council had been circulated to Town and Parish Councils regarding a review of Highways Operational Standards in relation to weed management. It was agreed for the clerk to complete the survey on behalf of the Parish Council, and it was agreed the PC approve of Highways using chemicals to control the weeds.
- 08/02/2024** **Planning / Tree works Applications Update.**
- 24/00172/HFUL - 4A Willingham Road Over Cambridgeshire - Single storey link extension between main house and annexe, change to annexe roof, and addition of front porch to the main house. – **Over Parish Council have no objection to this planning application.**
 - 24/00227/HFUL - 47 Coxs End Over Cambridgeshire - Garage Conversion. - **Over Parish Council have no objection to this planning application.**
 - 24/00299/FUL - Land Adjacent To 16 New Road Over - Demolition of the existing outbuilding and the Sub-division of existing plot to form one separated new dwelling with drive and crossover and to create one shared drive and crossover with gated access to the remaining land. – **Over Parish Council have no objection to this planning application.**
 - 24/00300/S73 - Land Adj 7 Station Road Over - S73 to vary condition 12 (Biodiversity Net Gain) of planning permission 23/01296/S73 (S73 to vary condition 2 (approved plans) to amend the access location and removal of condition 8 (raised table) of planning application 22/01597/FUL (Erection of 8no of dwellinghouses and garages with associated development including a raised table, landscaping and open space) to remove the requirement to deliver a measurable net gain in biodiversity. – **Over Parish Council object to this planning application on the basis this application seeks to remove the requirement to deliver a biodiversity net gain (BNG), which the applicant**

considers will undermine the viability of the development. (For the PC full response please visit [Simple Search \(greatercambridgeplanning.org\)](http://Simple Search (greatercambridgeplanning.org)))

Cllr G Twiss advised the Parish Council have only received 7 out of 35 information only planning application in the last 12 months. This has been raised with the planning department and Cllr B Handley.

09/02/2024 Finance.

9.1 It was agreed and approved to pay the below schedule of payments for February 2024.

| PAYEE | Details | Type of Payment | Amount | Powers |
|---|--|-----------------|-------------------|-----------------------|
| Nest Pension | Employer and Employee Contribution | Card | £109.81 | LGHA 1989 s7 |
| Clerk | Payroll | Bacs | £1,152.84 | LGHA 1989 s7 |
| HMRC | PAYE and NI | Bacs | £353.07 | LGHA 1989 s7 |
| HMRC | NI Employer Contributions | Bacs | £111.87 | LGHA 1989 s7 |
| Over Community Enterprise | Hire of room - January | Bacs | £45.00 | LGA 1972, s 133 |
| SCDC | Monthly Charge for collection of rubbish in Over | DD | £256.00 | Litter Act 1983 ss5,6 |
| Microsoft | Monthly charge - Microsoft | Card | £82.09 | LGHA 1972 s.266 |
| Krystal Hosting | Annual charge - Over Village Website | Card | £19.18 | LGHA 1972 s142 |
| Constant and Co | Overcote Signs | Bacs | £539.94 | OSA 1906 s10 |
| MC Maintenance | Overcote | Bacs | £162.00 | OSA 1906 s10 |
| Eibe | Matts and materials | Bacs | £5,370.00 | OSA 1906 s10 |
| D Bridgman | Pavilion Invoice | Bacs | £85.00 | LGA 1953 s4 |
| D Bridgman | Maintenance Invoice | Bacs | £221.00 | LGA 1953 s4 |
| A Wookey | Shelving and Ramp - Container | Bacs | £800.00 | LGA 1953 s4 |
| Stephen Jeffery | Plastering at the Pavilion | Bacs | £400.00 | LGA 1953 s4 |
| Ryan Best | Plastering at the Pavilion | Bacs | £400.00 | LGA 1953 s4 |
| | Total | - | £10,107.80 | |
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| <u>Costs relating to The Green (Registered Charity 300418)</u> | | | | |
| | | | | |
| MC Garden Maintenance | Grass Cutting and Green Hedge | | £360.00 | OSA 1906 s10 |
| | Total | - | £360.00 | |
| <u>Receipts</u> | | | | |
| Football Youth | January 2024 Invoice | Bacs | £80.00 | |
| | Total | | £80.00 | |

- 10/02/2024 Pavilion Update.**
- 10.1 For auditing purposes it has been agreed to replace the front door lock on the pavilion and order 6 new keys for this lock. These will be distributed to, the football club, the cricket club, the handyman, the clerk, Cllr R Robinson and one other Parish Councillor.
- 10.2 Cllr R Robinson obtained three quotes for redecorating the pavilion, it was agreed to approve the quote of £3,200 from Walton Painting and Decorating. It was agreed for the clerk to contact Walton Painting and Decorating to arrange a date. It was agreed these works needs to be completed by June.
- 10.3 Cricket Club Storage – As part of the on going renovations in the Pavilion it was agreed for the Clerk to contact the Cricket Club to request them to move all equipment from storage bench in the changing rooms.
- 11/02/2024 Health and Safety Update / Handyman’s Report.**
- A health and safety report on the skate park and the play area at the Community Centre was circulated to members of the PC prior to the meeting. The clerk raised the health and safety concerns of the play equipment at the Community Centre especially the windsurfer and the Wrexham unit bridge. Cllr J Davies advised she had a site meeting with Eibe, and they will provide a quotation / proposal to refurbish the play equipment at the Community Centre. This will be added to March’s agenda.
- 12/02/2024 Maintenance / Grass Cutting.**
- 12.1- An email was received from Michael from MC Maintenance advising due to the increase cost of wages and petrol he has had to increase his costs for cutting the Green and the Community Centre. He has advised the new price to cut the Green and the Community Centre will be £60.00 per cut. It was proposed, seconded and ALL were in favour of approving the price increase from MC Maintenance.
- 13/02/2024 Bus Stops – Mill Road, Over.**
- An email was received from Ross Mowle (Senior Development Manager from This Land) advising that to progress the two-bus shelters along Mill Road he needs conformation from Over Parish Council that the PC will adopt the proposed shelters and undertake subsequent maintenance responsibilities once they have been installed.
- If the Parish are unwilling to adopt these shelters, then they will proceed with the bus stops as raised kerbs and hardstanding only.
- It was agreed by all members of the PC to accept the ongoing maintenance and responsibility of the bus shelters once installed.
- 14/02/2024 Willingham 20mph & 40mph Speed Limits & Rampton Road Speed Cushions.**
- An email was received from Stephen Marshall (Policy & Regulation Engineer, CCC) regarding the consultation for Willingham 20mph & 40mph speed limits & Rampton Road speed cushions. It was agreed by members of the PC to support this application.
- 15/02/2024 Reports on Village Charities.**
- 15.1 Hanson Aggregates – Cllr R Robinson advised Hanson is selling the quarry and the new owners will be announced next week.
- 15.2 Over Relief in Need, and the Church and Town Lands Charity, Estate and Town Branches. – Cllr G Fenn advised the last meeting was held on the 12th February, he advised there is still £7,000 left for groups to apply for grants.
- 15.3 Over Community Association – Cllr G Fenn advised the order been placed for the new electric charging points for the carpark at the Community Centre.

15.4 Over Day Centre – Cllr R Day advised the client numbers are increasing and are now averaging at 59 clients per week.

15.5 Community Warden – The Clerk advised there are currently two residents in Over on this scheme.

15.6 OSKA Group Update - Cllr M Grange advised Betong Park wish to organise an open day for the Skate Park to discuss the proposed design with residents and would welcome any feedback. Cllr J Davies advised the OSKA group has asked how much S106 money the PC have for the skate park refurbishment, it was agreed the PC will match fund this project.

15.7 Play Equipment Group Update – (discussed under item 11/02/2024)

16/02/2024 Correspondence and Communications.

16.1 – Cllr D O’Brien (Chair of Bourn PC) – SCDC Planning Department. – The PC note Cllr D O’Brien correspondence.

16.2 – Adrian Tranter – Chestnut Tree. – It was agreed for Cllr G Fenn to collect the tree from Adrian Tranter and it was agreed to speak with Hayfields to see if they wanted to plant it.

16.3 Hayfields Lodge Sales Brochure – Cllr G Twiss advised he has been in contact with the sales office at Hayfields regarding the incorrect information on the local facilities in the sales brochure, which they have now amended.

17/02/2024 Annual Parish Meeting 2024.

It was agreed for Over Annual Parish meeting will be held in the seminar room on Monday 22nd April starting at 7.00pm

18/02/2024 Items for next agenda.

- Skate Park Update.
- Play Equipment Proposal – The Community Centre.
- Overcote – Bins.
- Pavilion Update.
- Handyman Report Update.

19/02/2024 Date of next PC meeting 2024.

12th March, 9th April, 22nd April (APM), 14th May, 11th June, 9th July

CLOSE OF MEETING – 21:45