

Over Parish Council

Minutes

7.30pm

Over Parish Council Meeting, held in The Seminar Room, Over Community Centre, Over
7.30pm Tuesday 8th January 2019

PRESENT

Chairman: Mr G Fenn

Vice Chairman: Mr G Twiss

Councillors: Mrs J Davies, Mrs A Griffiths, Mr R Robinson, Mrs P Scrivener, Mr A Tranter, Mr S Couper

Parish Clerk: Mrs M Pink

In attendance

Parishioners: None

District Councillor: Mr B Handley

Item**2019/01-01 TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**

County Cllr P Hudson (work), District Cllr D Percival

2019/01-02 MEMBERS' DECLARATIONS OF INTEREST & DISPENSATIONS

2.1 Declarations of interest from councillors on items on the agenda

Registered interests noted from:

Cllrs S Couper & A Tranter – Trustee of Over Day Centre

Cllr A Griffiths – Trustee of Over Community Association

Cllrs J Davies, R Robinson & S Couper – Trustee of Over Town Lands Charity

2.2 Requests to Speak No requests received to speak on any items as declared above.

2.3 To receive requests for dispensations - No requests received.

2.4 To grant requests received - The granting of dispensations to be made by Full Council.

2019/01-03 Meeting suspended to allow 10 minutes for the public participation forum and for persons declaring prejudicial interest relating to business to be transacted, to address the meeting.

No members of the public present and no addresses regarding prejudicial interests were made.

Public forum closed in order for the Parish Council meeting to commence.

2019/01-04 TO SIGN & APPROVE MINUTES OF THE MEETING DATED 18th DECEMBER 2018

RESOLVED: It was proposed, seconded and unanimously approved that the Chairman signs the Minutes of the meeting with no amendments.

2019/01-05 MATTERS OF INTEREST FROM COUNTY AND DISTRICT COUNCILLORS AND PCSO

5.1 County Council – Written report from Cllr P Hudson circulated, no questions raised.

5.2 District Council – Written report from Cllr B Handley circulated prior to meeting, no questions raised.

Cllr Twiss asked Cllr Handley to look into the un-operational link to the GIS map of Over.

SCDC Leader Cllr Bridget Smith was unable to attend tonight so she will attend the meeting in February

5.3 Police – To receive report from Neighbourhood Police

Speed watch update – Three Speed watch volunteers have now confirmed attendance on the training courses.

The Clerk has joined Ecops so hopes to provide reports in the future.

2019/01-06 FINANCE

6.1 Approval of Payments

RESOLVED: To approve invoices and payments as listed to the sum of £1,575.11.

Invoices for approval to date - 8th January 2019			Total Payments	Total Receipts	Powers
Village					
<u>Cheques already paid:</u>					
<u>Direct Debits:</u>					
British Gas Lite	The Pavilion - Electricity to 11 Dec - 10 Jan 2019	13.82			LGHA 1972, s.133
SCDC	Refuse Collection Nov	58.93			Litter Act 1983, ss5,6
SCDC	Refuse Collection Dec	58.93			Litter Act 1983, ss5,6
SCDC	Refuse Collection Jan	58.93			Litter Act 1983, ss5,6
<u>Invoices received:</u>					
D Bridgman:	Handyman tasks, December- Village	126.00			
	Handyman tasks, December - Pavilion	70.00			
			196.00		LGA 1953, s.4
Clerk's Salary - Dec 2018	Gross 260.48		208.48		LGHA 1989, s.7
Viking stationery			52.58		LGA 1972, s.133
J Lucas:	Village litter clearing Nov & Dec		62.64		Litter Act 1983, ss5,6
Over Community Enterprises Ltd - Room hire for PC meetings Dec			24.00		LGA 1972, s.133
Cambs County Council	TRO fee		250.00		Highways Act 1980
<u>Invoices expected before meeting?:</u>					
M D Contracting	Hedge cutting - The Doles Lane				
<u>Grant requests</u>					
	Total Payments for the Village:		984.31		
Costs relating to The Green (Registered Charity 300418)					
D Bridgman:	The Green, Jan maintenance work	196.00			LGA 1953, s.4
Maxwell Amenity Ltd	Line Marker	394.80			Open Spaces Act 1906, s
<u>Invoices expected before meeting?:</u>					
M D Contracting	Hedge cutting - The Green				
	Total Payments for The Green:		590.80		
			1,575.11		
Receipts					
Wayleave Receipt		25.00			
				25.00	

6.2 Receipts noted: - Wayleave payment £25.00

6.3 CAPALC membership renewal to be discussed – The renewal is set to rise by 11% and the Council did not feel that they were receiving any value from CAPALC.

ACTION Clerk RESOLVED: The Clerk is to look into other Council advice organisations such as LCPAS and will write to CAPALC to inform them that Over Parish Council will not be renewing the subscription.

6.4 Grant Requests – Cllr Tranter gave a brief presentation concerning the need for an increase to the grant for the Day Centre. There is a lack of grant funding from central government and an increase in Over residents as members. 42% of the current membership.

ACTION Clerk RESOLVED: It was proposed, seconded and unanimously approved to increase the grant provision for the Day Centre to £5,000. (an increase on the current budgeted figure of £1,500) It was also discussed that as a figure of £3,500 was the current budgeted figure then the additional £500 should be paid to the Day

Centre. (£3000 has already been paid). The Clerk is to organise a cheque for payment at the February meeting.

- 6.5 Budget 2019-20 – Review of Accounts to 31st December and determination of the Precept
Cllr Griffiths had prepared a suggested budget for the Council to discuss. Along with the proposed Council operating costs of £48,565 various Council projects had also been identified. A budget figure of £14,000 was approved for possible Pavilion refurbishment; £1500 was approved for ACRE project maintenance costs, £3000 for the purchase of a MVAS speed sign for the Village and £3000 to reseed the Green. With these costs in mind and identified reductions to some earmarked reserves the Precept was fixed at £60,000 with an operational budget cost of £71,000

RESOLVED: It was proposed, seconded and unanimously approved to set the precept at £60,000, with an operational budget of £71,000.

2019/01-07 PLANNING – S/4632/18/PA –Notification of prior approval to convert existing building into single residential dwelling – Barn at rear of 71, Station Road, Over

RESOLVED: The Council stated that no observations are to be made

2019/01-08 PC REPRESENTATIVES ON VILLAGE CHARITIES AND OTHER BODIES - MATTERS OF INTEREST

- 8.1 Hanson Aggregates – Cllr Mr Robinson reported that a further meeting is needed to discuss the

ACTION RR registration of land

- 8.2 Over Town Lands Charity –No report
8.3 Over Community Association – No report
8.4 Over Day Centre – No Report

2019/01-09 FEEDBACK FROM AD HOC GROUPS

- 9.1 Land Registry of Open Spaces – Update – Cllr Twiss reported that he had successfully completed and posted the latest Land Registry application documents prior to the deadline of the 14th January. He was confident that all the requested information had been detailed as a further 128 pages of information had been identified. Cllr Couper requested that a vote of thanks is given to Cllr Twiss for his extreme effort with this matter. Cllr Robinson had also helped to collate the information and thanks were also extended to him.
- 9.2 Grant seeking – Community Green Spaces Enhancements – Additional maintenance costs to be discussed – The Chairman had provided further cost estimates for the maintenance items noted within the ACRE report and these have been identified within the new Precept and Budget approved at agenda item 2019/01-06.5.
- 9.3 Village design statement – To update on workshops and presentation – No report

Parish Council meeting suspended in order to discuss items relating to the Registered Charity for The Green (Charity number: 300418) Parish Council is Sole Trustee of the Charity

2019/01-10 THE GREEN

- 10.1 To review the report from the Groundsman -The Clerk reported the Groundsman's comments which stated that he had joined the Pitch Improvement Programme with the FA and they visit every year with a grounds expert to ascertain if any ongoing care should be carried out. The visit is planned for the 16th January at 14:00. He also commented that as vehicles are parking on the Green underneath the trees and heavy footfall is noted near the Pavilion then perhaps drop down barriers could be incorporated at these areas to help control these problems. The Chairman has already spoken to the Groundsman about the use of barriers and has decided that they will not make any difference. The Council noted the Groundsman's report.
- 10.2 To review the purchase and maintenance of three trees on the Green. One tree to be a Christmas tree – The Chairman has been approached by the Christmas Lights Committee to look into the purchase of a Christmas tree on the Green. As trees have been removed from the Green over the year it was decided that the Council should investigate replacements

ACTION

Clerk & RR

Parish Council meeting reconvened

2019/01-11 VILLAGE MATTERS

11.1 To receive Village Handyman Report and consider any maintenance items – No Report

2019/01-12 GENERAL CORRESPONDENCE – The Clerk has received one application to be a Councillor and she has contacted the applicant to ask them to attend the February meeting. It was decided to extend the application deadline to the 5th February to see if any further applications are made and the Clerk is to contact the applicant to alert them to the fact that the deadline has been extended. Cllr Scrivener will amend the application in the Over Parish News.

**ACTION
Clerk & PS**

2019/01-13 ITEMS FOR INFORMATION AND REQUESTS FOR AGENDA ITEMS FOR FUTURE MEETINGS

No extra items.

Next meeting dates:

Full Council – 7.30pm Tuesday 12th February 2019, The Seminar Room, Over Community Centre

There being no further business, the meeting was declared closed at 9.59PM

Signed & dated Chairman

These minutes are un-adopted