

Over Parish Council

Minutes of a Meeting of Over Parish Council held on 3rd July 2018

PRESENT

Chair: Mr G Fenn

Councillors : Mr G Twiss, Mr Lewis, Dr A Tranter, Mr S Perry, Mrs J Davies, Mrs P Scrivener, Mrs A Griffiths,
Mr S Couper.

Clerk : Mrs L Poulter

In attendance

Parishioners : None

County Councillor: None

District Councillors: Cllrs Handley and Percival

Item

- 1 TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**
Received from Cllr Hudson and Mr Robinson
- 2 TO RECEIVE DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS**
Mr Couper and Dr Tranter in the event of the Day Centre being discussed.
- 3 PUBLIC PARTICIPATION**
No members of the public were present.
- 4 TO SIGN AND APPROVE MINUTES OF MEETING HELD ON 12th JUNE 2018**
Duly signed.
- 5 REVIEW OF DISCUSSIONS FROM RECENT S106 AD HOC GROUP**
Emails had been circulated to Councillors following the meetings of the ad hoc group and Mr Twiss and Dr Tranter summarised the outcome of the meetings for those present. It was felt it would be beneficial to look into grant possibilities in order to be able to achieve the project wish list as this will not be covered by the S106 contributions from developments. It was agreed that various working parties be set up to include Councillors and also parishioners where this would be beneficial. Working parties to be set up were agreed as:
S106-This group is already in existence and those presently serving will continue to serve-Mr Twiss, Mrs Scrivener, Mrs Davies and Dr Tranter
Grant seeking-Dr Tranter, Mrs Scrivener and Mrs Davies
Village Design/Neighbourhood Plan-Mr Couper, Mr Perry and Mrs Griffiths
Communications-Mr Fenn, Mrs Davies and Mr Perry
Working Practises-Mr Twiss and Mr Fenn
It was agreed that in order to help meetings flow better any planning applications received between the publication of the agenda and the meeting be emailed to Councillors, this should enable all to be fully conversant with all applications and hopefully cut down the time spent discussing planning. LJP
It was agreed that due to the deadline in relation to the Village Design Statement the application should be put together and circulated to Councillors for agreement between meetings-Mrs Griffiths to ensure this happens. AG
- 6 FINANCIAL REGULATIONS CODE OF CONDUCT AND STANDING ORDERS**
Mr Couper proposed a minor amendment to the Standing Orders and Mr Fenn then proposed these and the Code of Conduct be adopted as they stand with the minor amendment, seconded by Mrs Scrivener, unan. Mr Couper and the Clerk are to look in detail at the Financial regulations in September. SC/LJP
- 7 PRESENTATION FROM WILLIAM BIRKIN FROM CAMBRIDGESHIRE ACRE-NEW LIFE ON THE OLD WEST PROJECT**
Mr Birkin addressed the meeting and outlined the background and funding of the project to those present. There are various sub-projects and a consultation process will shortly take place where our opinions will be sought. Mr Birkin will circulate the map of the project to Councillors.
- 8 GENERAL DATA PROTECTION REGULATIONS (GDPR)**
It was agreed the Privacy notices could be put onto the website now. LJP/GT
- 9 VILLAGE MATTERS**
- 9.1 Play Equipment inspection reports**-Repairs in hand.
Mr Bridgman has asked if he can water the cricket square, this was agreed as long as there is no hosepipe ban in place.
- 10 MATTERS OF INTEREST FROM COUNTY AND DISTRICT COUNCILLORS**
- 10.1 County Council**- Cllr Hudson's update had been circulated to Councillors.
- 10.2 District Council**-Cllr Handley reported that there is now a new grants committee. There are some issues with HCVs in Willingham and it is proposed that the Northstowe Transport Group which had been disbanded be re-formed to help address some of the issues. Northstowe phase 3 has now started and an open meeting is to be held this coming Saturday.
- 10.3 PCSO**-Nothing to report.
- 11 APPROVAL OF PAYMENTS AND REVIEW OF ACCOUNTS TO 30TH JUNE 2018**
- 11.1 Clerk's Salary**- July 584.48
- 11.2 Receipts**-None received
- 11.3 Review of accounts**-These had been circulated to Councillors prior to the meeting, a few questions were asked and Mr Fenn and Mr Twiss reviewed the bank balances.
- 12 PLANNING**

- 12.1** **S/2341/18/FL** -Erection of Dwelling at 3 Longstanton Road. Mr Fenn proposed “no objections” seconded by Mr Lewis, unan
S/2271/18/FL-Two storey rear and single storey extension at 31 Chapmans Way. Mr Lewis proposed “no recommendation” seconded by Mrs Scrivener, unan
S/2264/18/FL-Demolish lobby, add extensions and convert barn at 3 New Road. Mr Lewis proposed “no objections” seconded by Mrs Davies, unan
S/2342/18/FL-Use of land for siting of 10 park homes at Alwyn Tourist Park
S/1919/18/RM-Application for approval of reserved matters following outline application for two dwellings at Alwyn Tourist Park. Dr Tranter proposed “no recommendation” to both of these applications, seconded by Mr Perry, unan
- 12.2** **Permissions**-The District Council has granted permission for the amendment to the pitched roof at 2 West Street
- 12.3** **Refusals**-The District Council have refused the application for the erection of two dwellings to the rear of 71 Station Road.
- 12.4** **Appeals etc**-Notification that the appeal for the erection of two dwellings on land adj to 79 Willingham Road has been dismissed
- 13** **REGISTRATION OF LAND UNDER THE STEWARDSHIP OF THE PARISH**
Nothing to report at present.
- 14** **VILLAGE BEACON**
Nothing to report
- 15** **CHRISTMAS LIGHTS**
Following a request from the group who are fundraising for the Christmas lights Mrs Griffiths proposed we meet the cost of the donation envelopes of £97 plus VAT seconded by Mrs Scrivener, 8 for, Mr Fenn abstaining. Mr Fenn has also approached Balfour Beatty in relation to taking power from one of the lamp standards, the cost of this is in the region of £500 and a contribution towards electricity of around £30 will be levied annually, Mr Fenn proposed we go ahead with procuring the power up to a limit of £500, seconded by Mr Couper, unan
- 16** **ELECTION OF PC REPRESENTATIVES ON OTHER BODIES**
Mrs Griffiths and Mr Fenn had met with OCA representatives and had discussed the possibility of them both serving on the OCA Committee, it was felt that Mrs Griffiths should take the Trustee role and Mr Fenn, due to his position of Chair, take a non participatory role on the Committee. We are waiting for OCA to confirm if this is acceptable.
- 17** **UPDATES FROM PC REPRESENTATIVES ON OTHER BODIES**
Hanson- Nothing to report
Over Town Lands- Nothing to report
OCA- Nothing to report
Over Day Centre-The AGM has been held
Local plan- Nothing to report
Northstowe Transport Group-It was agreed that if this group is re-formed Mr Twiss be nominated to serve
- 18** **GATING OF THE DOLES**
The County Council have agreed to fund the gates and we will get this in writing before proceeding further.
- 19** **OVERCOTE AND OPEN SPACES**
It was agreed this be incorporated into the S106 working group and the life on the Old West project
- 20** **SIGNS IN OVER FEN**
We have received quotes for £770 for the purchase of the signs and £800 for the erection of them. Mr Fenn proposed we accept these quotes, seconded by Mr Twiss, 8 for, 1 abstention
- 21** **CLERK'S APPRAISAL**
Meeting to be held at 7pm on 7th August and Mr Twiss's house, Mrs Griffiths, Mr Fenn and Mr Twiss to attend in addition to the Clerk
- 22** **OTHER CORRESPONDENCE**
Village Design statement-This had been covered earlier in the meeting.
Parish Council Logo-Mr Fenn suggested we explore this, agreed.
- 23** **REQUESTS FOR AGENDA ITEMS FOR COMING MEETING**
Co-option of Councillors, Working Group feedback
Next meeting dates: Full Council – Tuesday 11th September 2018.

GF

AG.GF
LJP, GT

GF

The meeting closed at 9.50 pm
Chairman

MINUTES APPROVED BY THE COUNCIL AND SIGNED BY THE CHAIRMAN AT THE MEETING HELD ON 11TH SEPTEMBER 2018