

# *Over Parish Council*

## Minutes of a Meeting of Over Parish Council held on 12<sup>th</sup> June 2018

### PRESENT

Chair: Mr G Fenn

Councillors : Mr G Twiss, Mr Lewis, Mr Robinson, Mrs P Scrivener, Mrs A Griffiths, Mr S Couper, Dr A Tranter, Mrs J Davies and Mr S Perry.

Clerk : Mrs L Poulter

### In attendance

Parishioners : Several members of the public were in attendance

County Councillor: None

District Councillors: Cllrs Handley and Percival

### Item

- 1     **TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**  
Received from Cllr Hudson.
- 2     **SIGNING OF DECLARATION OF ACCEPTANCE OF OFFICE FORMS BY NEW COUNCILLORS**  
Duly signed
- 3     **TO RECEIVE DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS**  
Mr Fenn and Mr Robinson in relation to the Kodiak land presentation, Mr Couper in relation to the Over Day Centre.
- 4     **PUBLIC PARTICIPATION**  
Several members of the public were in attendance but did not wish to address the meeting.
- 5     **TO SIGN AND APPROVE MINUTES OF MEETING HELD ON 15<sup>th</sup> MAY 2018**  
Duly signed.
- 6     **REVIEW OF DISCUSSIONS FROM RECENT S106 AD HOC GROUP**  
Mr Twiss summarised the discussions from the recent meeting. It was noted that the costings for the various Section 106 funded projects which had been drawn up by the S106 officer at the District Council were quite high. Several points were discussed and it was felt it may be worth exploring the possibility of refurbishment of the all weather surface and skate park rather than complete replacement. In addition it was felt that it would be worth approaching the County Council with a view to asking if they would consider instating a footpath along the Mill Road corner as this would surely be a capital project for which there is a larger funding pot. Mr Twiss also suggested that, in the light of the ecology report which cites part of the hedge on the Recreation Ground as being a wildlife corridor it might be worth commissioning our own ecologist to look into this. It was however noted that the total funds available from future Section 106 receipts would only go a short way towards funding the identified projects. Ad hoc  
Group  
members
- 7     **FINANCIAL REGULATIONS AND STANDING ORDERS**  
This will be held over until the next meeting.
- 8     **PRESENTATION FROM KODIAK LAND**  
Representatives from Kodiak Land were in attendance and updated those present on the latest proposals for the site. It was noted that in the event that the application was to go to appeal then it was likely that the proposed open space over and above the minimum required level would be reallocated as building land. Mr Fenn and Mr Robinson both declared an interest and both left the meeting. Mr Twiss then took the chair and detailed discussions took place. Mr Couper proposed that we monitor the progress of this application and if necessary a special meeting be convened in order to formulate comments, in the meantime a meeting could be held with the S106 Officer from the District Council to look at the preferred S106 list, seconded by Mr Twiss, unan.
- 9     **GENERAL DATA PROTECTION REGULATIONS (GDPR)**  
Privacy notices had been circulated and we are working to progress our compliance.
- 10    **VILLAGE MATTERS**
- 10.1    To receive update relating to the Green and Village issues. Mr Fenn noted that Mr Bridgman has asked for signage at the Recreation Ground play area as some of the items are not suitable for very young children, this was agreed. The annual play area inspections had been undertaken and the reports had been forwarded to Councillors, the issues raised are all in hand. GF
- 10.2    **OCA**-We have received a request from the OCA committee asking if we would consider funding the replacement of the doors into the main hall, three quotes had been sought and the Committee had agreed the quote from Hutchinson windows for £3,580 including VAT. Mr Fenn proposed we agree to fund this from the OCA joint projects fund, seconded by Mr Twiss, unan. LJP
- 10.3    **Overhanging trees in the Doles**-A resident has raised concerns over some trees which are overhanging their garden, Mr Robinson has visited the area and believes these are on the District Council housing area, we will pass this onto our District Councillors. SCDC councillor thinks this is on our land, this will be looked into further RR
- 11    **MATTERS OF INTEREST FROM COUNTY AND DISTRICT COUNCILLORS**
- 11.1    **County Council**- Cllr Hudson's update had been circulated to Councillors.

**11.2 District Council**-Cllr Handley reported that now the District Council have a five year housing land supply the approach to planning applications will now change at District level. However this will mean that any larger housing developments being proposed may well go to appeal which will make it less likely Parishes and District will have so much influence over the proposals. He is currently in consultation with the District Council officers about neighbourhood plans, these essentially give Parishes an opportunity to set out their vision for their villages and he strongly suggested this be considered. He and Councillor Percival will be holding surgeries on the first Saturdays of each month from July onwards, these will be held in the Community Centre. Cabinet members will come and visit Parish Councils if invited.

**11.3 PCSO**-Nothing to report.

## **12 APPROVAL OF PAYMENTS**

<b>12.1</b>	Clerk's Salary- June	584.48
	D Bridgman- May	874.09
	South Cambridgeshire District Council-refuse(to be collected by DD in 12 instalments)	442.00
	E-on-Pavilion electricity DD	202.03
	Play Safety-Play inspection	289.80
	R Fenwick-Grass cutting at Overcote	55.00
	A Beavis-Litter picking	40.59
	South Cambridgeshire District Council-cost of uncontested election	165.00
	Raised between meetings:	
	Wave-Pavilion sewerage	53.60

It was unanimously agreed these all be paid. Mrs Beavis who had been collecting the litter at the skate park feels that the young people do not treat the area with respect and she has decided not to continue in this role. We had received an email from one of the users of the park and it was suggested we contact him to let him know this and ask if perhaps the users might be made aware of the issue.

**12.2 Receipts**-£120 from Over Sports Colts FC

## **13 PLANNING**

**13.1 S/1883/18/FL** -Demolish existing barn and construct new three bedded single house with drive at Charter Cottage, Horseware. Mr Couper proposed "no objections", seconded by Mr Lewis, unan.  
**S/1852/18/FL**-Single storey extension to rear of existing bungalow at 69 Willingham Road. Mr Lewis proposed "no objections" seconded by Mr Fenn, unan.  
**S/1763/18/OL**-Outline plans with all matters reserved for two building plots for dwelling houses to northeast of 71 Station Road. Mr Robinson proposed "no objections" seconded by Mrs Griffiths, unan.  
**S/1736/18/FL**-Change of use from D2 to B1, B2, B8 at 15 Norman Way. Mr Fenn proposed "no objections" seconded by Mr Lewis, unan.  
**S/2136/18/FL**-Proposed first floor extension at 30 The Lanes. Mr Lewis proposed "no objections" seconded by Mr Robinson, unan.  
**S/2127/18/FL**-Demolish previous extensions and construct new single and two storey extensions at 26 Unwins Lane. Mr Lewis proposed "no objections" seconded by Mrs Davies, unan.  
**S/1836/18/RM**-One dwelling on land adj to Highgate Farm-reserved matters, noted.  
 Discharge of conditions 3 and 7 on land adj to 66 Station Rd. Noted

**13.2 Permissions**-The District Council has granted permission for change of use from agricultural use to D2 at Unit 14 Highgate farm, extensions at 13 The Lanes and employment premises at Highgate Farm.

**13.3 Refusals**-None received.

**13.4 Appeals etc**-Notification that appeals have been lodged in respect of a dwelling at 16 Mill Rd, two dwellings adj to Redcroft, Longstanton and proposed bungalow at the Piggery, South west of Haden Way. It was noted that the notification re 16 Mill Road had been received quite late and it was agreed we contact the case officer to ensure our original comments are forwarded to the inspector, it was also agreed that Mr Twiss be nominated to represent the Parish Council should the opportunity for us to make representations arise.

## **14 REGISTRATION OF LAND UNDER THE STEWARDSHIP OF THE PARISH**

Nothing to report at present.

## **15 VILLAGE BEACON**

This is with the decorator at present

## **16 CHRISTMAS LIGHTS**

Mr Robinson had researched costs and it looks like a reasonable display may cost in the region of around £3,000, it was agreed Councillors consider what they would like to see here and also seek opinions of Parishioners as to what they might like to see.

## **17 ELECTION OF PC REPRESENTATIVES ON OTHER BODIES**

**Over Town Lands**-Mr Robinson, Mr Couper and Mrs Davies expressed an interest to serve on this body and were duly elected.

**OCA**-Mr Fenn and Mrs Griffiths both expressed an interest to serve and they will liaise with the Committee to see if both of them serving would be acceptable.

**Over Day Centre**-Mr Tranter expressed an interest to serve and was duly elected.

**Fishing Club**-Mr Robinson expressed an interest to continue to serve and was duly elected.

**Hanson**-Mr Lewis expressed an interest to continue to serve and was duly elected.

## **18 UPDATES FROM PC REPRESENTATIVES ON OTHER BODIES**

**Over Day Centre**-Have recently had an inspection and now have a five star hygiene rating.

## **19 GATING OF THE DOLES**

**All**

- Mr Robinson is following this up. RR
- 20 OVERCOTE AND OPEN SPACES** RR  
It had been noted that the slipway at Overcote has a significant gap between it and the bank which could be making it difficult for getting into boats, it was agreed we approach the fishing club to see if they can suggest how this can be remedied.
- 21 SIGNS IN OVER FEN** GF  
Mr Fenn is progressing these.
- 22 OTHER CORRESPONDENCE**  
Seafarers correspondence-It was agreed we should explore this further  
Contact from industrial estate occupant regarding buses and possible footways to and from the industrial estate. Mr Fenn is happy to meet as is Cllr Hudson and Handley.
- 22 REQUESTS FOR AGENDA ITEMS FOR COMING MEETING**  
Open space, Neighbourhood Plan and Forward planning.  
**Next meeting dates: Full Council – Tuesday 3<sup>rd</sup> July 2018.**

The meeting closed at 10.18pm  
Chairman