

Over Parish Council

Minutes of the Annual Meeting of Over Parish Council held on 9th May 2017

PRESENT

Chair: Mr G Fenn

Councillors : Mr G Twiss, Mr T Sutton, Mr J Lewis, Mrs P Scrivener, Mr R Robinson, Mr S Couper and Mr B Sutton.

Clerk : Mrs L Poulter

In attendance

Parishioners : No members of the public were present

County Councillor: None

District Councillors: None

Item

- 1 ELECTION OF CHAIR AND VICE CHAIR**
Mr Fenn opened the meeting and called for nominations for Chair. Mr Twiss nominated Mr Fenn, who confirmed that he was willing to serve, seconded by Mr Lewis, unan. Mr Fenn then called for nominations for Vice Chair, Mr Robinson nominated Mr Twiss, who confirmed he was willing to serve, seconded by Mr Lewis, unan.
- 2 TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**
Received from Mr Burling and Cllr Hudson.
- 3 TO RECEIVE DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS**
None received
- 4 PUBLIC PARTICIPATION**
No members of the public were present.
- 5 TO SIGN AND APPROVE MINUTES OF MEETING HELD ON 11th APRIL 2017**
Duly signed, there were no matters of action arising.
- 6 REVIEW OF ANNUAL PARISH MEETING MINUTES**
These had been circulated and were noted, there were no matters of action arising.
- 7 CO-OPTION OF COUNCILLOR**
An application from Judith Davies had been circulated to Councillors prior to the meeting and Mr Fenn proposed she be invited to join the Council, seconded by Mr T Sutton, unan. LJP
- 8 VILLAGE MATTERS**
 - 8.1 To receive update relating to the Green and Village issues**-Mr Bridgman had forwarded an update of village matters to Mr Fenn and these were noted. The bench at Turn Lane needs repairing and it was agreed Mr Wookey be asked to attend to this, there is a bench on the Green which also needs repair to the metal frame, Mr T Sutton will ask Keith Collier if he can attend to this. TS
 - 8.2 Pavilion Roof repairs**- On hold at present.
 - 8.3 Sign for Church End pond site**-Sign has now been received and will be passed to Dave to be put up.
 - 8.4 Over Green goalposts**-Following the work to the goalmouths the sockets from the old goalposts had been left protruding from the ground, and the Over Colts have asked for our permission for replacement goal posts for the Green. Their proposal was reviewed and it was agreed we grant permission for their preferred replacement goals. It was also noted that there are some metal stakes on the Green supporting the fencing around the newly turfed area and Mr Fenn will ask Mr Bridgman if these can be replaced with more suitable stakes. LJP/DB
 - 8.5 Drainage Quotes**-Three quotes have now been received for this and Mr Fenn proposed we accept the quote from BSSR, seconded by Mr Lewis, unan. Mr Fenn will liaise with BSSR. GF
 - 8.6 Over Carnival**-we have received a letter from the Carnival Committee to ask if we would like to donate a sum to the event again this year, we agreed to include £100 in the budget for this. As this had already been budgeted for Mr T Sutton proposed a cheque for £100 be drawn for this, expenditure covered under S145 LGA 72. Seconded by Mr Friend, unan. GF
 - 8.7 Overcote**-There is a fallen willow tree which needs removing, Mr Robinson will liaise with Atlas to get this removed. Apparently the litter from the bins here has not been collected, Mr Burling had notified the Clerk of this and will take this up with the District Council, Mr Fenn will ask Mr Bridgman to attend to this before it gets out of hand. LJP
- 9 MATTERS OF INTEREST FROM COUNTY AND DISTRICT COUNCILLORS**
 - 9.1 County Council**- Cllr Hudson's annual summary had been circulated to Councillors.
 - 9.2 District Council**- Cllr Burling had notified the Clerk that there was nothing to report from the District Council.
 - 9.3 PCSO**-Nothing to report.
- 10 ADOPTION OF 2017 ACCOUNTS, COMPLETION OF ANNUAL RETURN AND REVIEW OF 2017 FINANCIAL RISK REGISTER, APPROVAL OF PAYMENTS**
 - 10.1** All documentation had been circulated to Councillors and, following a minor amendment to the Financial risk register, Mr Twiss proposed these be accepted, seconded by Mr Fenn, Unan. RR
The Annual Return was duly completed and Mr Twiss proposed the accounts for the year ended 31st March 2017 be adopted, seconded by Mr Couper, unan. GF/BB

10.2 To approve payment of outstanding accounts

It was proposed, seconded and carried unanimously to approve the invoices and cheques as listed:

Clerk's Salary-May	584.48
Dave Bridgman-replacement cheque	683.97
Dave Bridgman-Green etc-April	615.65
Signart-Sign for Church End pond site	36.00
A Beavis-Litter picking at skate park	48.75
Over Carnival donation	100.00?
Cambridge Water-Pavilion	16.85
CAPALC-sub	496.99

We have had confirmation that the SCDC-Trade waste disposal 1/4/17-31/3/18 will be collected by Direct debit £32.50 to be taken on 10/6 and then 9 instalments of £32.50 from July 2017 to March 2018. This was noted and agreed.

Approved between meetings:

D Bridgman-Green etc	683.97
S Whitfield-refreshments for presentation evening	12.61

10.3 Receipts-£20 Donation from Barrier bank breach presentation**11 PLANNING**

No plans had been received.

11.2 Permissions- The District Council have granted permission for the conversion of existing double garage and porch at 73 Station Road and for the incorporation of existing lean to into the playroom at 2 West Street, this is for both full and listed permission.**11.3 Refusals-**The application for demolition and redevelopment of site at 4 LowburyHolme Road has been refused.**11.4 Appeals-**None received**12 MERIDIAN LINE**

Nothing to report.

13 PARISH BOUNDARY

A formal response has been sent in relation to the Community Governance Review and a summary of the response was noted by Councillors. Mr Couper noted that the District Council officer had indicated that more weight would be placed on responses from parishioners who would be directly affected by the proposed boundary change and he asked if there was any indication of to what extent this would affect the decision, at present we do not have this information.

14 REGISTRATION OF LAND UNDER THE STEWARDSHIP OF THE PARISH

We have received correspondence from Greenwoods, our Solicitors, confirming successful registration of two of the areas and requesting clarification and additional information. This was discussed and Mr Twiss will continue to deal with this with input from other Councillors as necessary. It was suggested a meeting be set up with them for Mr Twiss and the Clerk to try to resolve the issues.

15 VILLAGE BEACON

This is in hand.

16 PARISH COUNCIL SOCIAL MEDIA

Nothing to report at present.

17 ROAD SIGNS IN AND AROUND OVER FEN

This matter was held over as it had been requested by Mr Burling.

18 UPDATES FROM PC REPRESENTATIVES ON OTHER BODIES

Fishing-Robert will ask the fishing club if they can replace some of the wood on the fishing platforms this season.

OCA-Cllr Burling had sent an update -he has requested copies of all agreements they have between OCA and OCE, plus accounts, to send to SCDC solicitor. Financially, this month, covering costs as appear to be busier with letting. Repairs in hand after the break in.

Northstowe-Mr Twiss reported that he had attended the latest meeting and the true impact of the size of the development here is now evident. The infrastructure such as shops will not be coming until much later. He has emailed the notes from the meeting to all Councillors.

19 OTHER CORRESPONDENCE

Public footpath off Overcote Road-We have had a report from a resident that a barrier has been erected which restricts access to one of the public footpaths off Overcote Road, Mr Robinson has visited and spoken to the landowner about this. The landowner is aware that this is a public right of way and it was suggested we draft a letter to him and request he formally acknowledge this is a right of way and that if a request is made for the removal of the obstruction he will comply.

20 REQUESTS FOR AGENDA ITEMS FOR COMING MEETING

No additional items requested

Next meeting dates: Full Council – Tuesday 13TH June 2017.