

Over Parish Council

Minutes of a meeting of Over Parish Council held on 14th March 2017

PRESENT

Chair: Mr G Fenn

Councillors : Mr S Friend, Mr G Twiss, Mr T Sutton and Mr B Sutton.

Clerk : Mrs L Poulter

In attendance

Parishioners : 3 members of the public were present

County Councillor: None

District Councillors: None

Item

- 1 TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**
Received from Mr S Couper, Mr R Robinson Mr Lewis, Mrs P Scrivener, Mr B Burling and Cllrs Manning and Hudson.
- 2 TO RECEIVE DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS**
None received
- 3 PUBLIC PARTICIPATION**
David Mead, who had attended a previous meeting regarding the possible development of the land adjacent to the Recreation Ground had asked to attend the meeting to give an update of the situation. He outlined the progress which had been made to date and informed Councillors that a possible alternative area of public open space had been identified and exploratory investigations were being made. The Chairman thanked Mr Mead who left the meeting at 7.43pm
- 4 TO SIGN AND APPROVE MINUTES OF MEETING HELD ON 14th FEBRUARY 2017**
Duly signed.
Broadband-we have received a quote for the ongoing costs of this but are now having issues with registering the Town Hall with the Post Office, the Clerk is currently making enquiries about how this can be addressed. LJP
Clerk's appraisal-This has now been conducted and some targets agreed, the appraisal process needs to be carried out on an annual basis moving forward.
- 5 CO-OPTION OF COUNCILLOR**
The District Council have not received any requests for an election so this vacancy can now be filled by Co-option. It was agreed we should post this on the Over Village standard. GF
- 6 REVIEW OF STANDING ORDERS, FINANCIAL REGULATIONS AND CODE OF CONDUCT**
Circulated to Councillors prior to the meeting, there were no changes and these were duly accepted.
- 7 VILLAGE MATTERS**
- 7.1 To receive update relating to the Green and Village issues**-Mr Bridgman had forwarded an update of village matters and these were noted. The contract for the euro bin has been signed and this is now in place, the slabs will be put down as soon as possible. The Green hedge has been cut back and Mr Bridgman is concerned about what appears to be a leak in the Pavilion toilets, Mr Fenn will obtain a quote for the work to repair the drains. The litter bin just outside the skate park is quite difficult to empty and we will look at the possibility of getting something to line this. GF
Pavilion Roof repairs- On hold at present. DB
Sign for Church End pond site-Quote has been requested. LJP
Turn Lane-Mr Twiss had met with the Mr Heffernan from the County Council to look at the ditch in this area. He did express some concern with parts of the awarded watercourse but felt that there was little concern in respect of flooding risk although he will look into the issue of future maintenance. It was noted that the surface of Turn lane was becoming badly rutted in places and this will be reported to the County Council. LJP
- 8 MATTERS OF INTEREST FROM COUNTY AND DISTRICT COUNCILLORS**
- 8.1 County Council**- Cllr Hudson's update had been circulated to Councillors.
- 8.2 District Council**- Cllr Burling had asked the Clerk to report that the District Council has increased Council tax.
- 8.3 PCSO**-Nothing to report.
- 9 APPROVAL OF PAYMENTS**
- 9.1 To approve payment of outstanding accounts**
It was proposed, seconded and carried unanimously to approve the invoices and cheques as listed:
- | | |
|-------------------------------------------------------------------------------------------------|--------|
| Clerk's Salary-March | 572.97 |
| Clerk's backdated pay for 2016/17 | 68.64 |
| Dave Bridgman-Green etc | 574.92 |
| A Beavis-Litter picking | 43.20 |
| E-on-Pavilion electricity | 182.99 |
| M Drew-Green hedge cutting | 180.00 |
| Revised standing order letter for Clerk's salary 2017/18 was signed by the Chair and Vice Chair | |
- 9.2 Receipts**-OCA rent
- 10 PLANNING**
- S/0490/17/FL**-Two storey extension at 5A LowburyHolme road for Mr & Mrs Ovington. It was unanimously agreed that a "no objections" recommendation be submitted.
- S/0417/17/FL**-Retrospective change of use at Unit 2E & F, Highgate Farm for N Marsh. It was unanimously agreed that a "no objections" recommendation be submitted.

- 10.1** **S/0474/17/FL**-Erection of two bedded bungalow and access arrangements adj to 57 The Lanes for R Crofts. Concerns were expressed over the visibility splays on such a narrow section of road but it was unanimously agreed that a “no objections” recommendation be submitted.
- S/0548/17/VC**-Variation of condition at Lakeside for M Norman. It was unanimously agreed that a “no objections” recommendation be submitted.
- S/0332/17/LB and S/0331/17FL**-To incorporate an existing lean to into the playroom which already has planning consent at 2 West Street for Amie Baker. It was unanimously agreed that a “no objections” recommendation be submitted.
- S/0727/17/LB and S/0726/17/FL**-Extension and conversion of barn to dwelling at Ivy House, Fen End for A Cox and N Bostock. It was unanimously agreed that a “no objections” recommendation be submitted.
- S/0343/17/FL**-Conversion of existing double garage at 73 Station Road for Y Lister. It was unanimously agreed that a “no objections” recommendation be submitted.
- S/0320/17/FL**-Demolition of existing dwelling and replacement with two semi-detached dwellings and annex at 4 LowburyHolme Road for S Briggs. It was unanimously agreed that a “no objections” recommendation be submitted.
- Don Proctor has sent preliminary details of a potential residential site at Longstanton Road and would welcome our comments in principle to this. It was noted that the sight lines appeared to incorporate Parish land although the County Council had informed the applicant that this land was county highways land.
- 10.2** **Permissions**- We have received notification that the application for a dropped kerb at 18 Willingham Road has been withdrawn.
- 10.3** **Refusals**-The District Council have refused permission for the erection of a dwelling at 20 Mill Road.
- 10.4** **Appeals**-None received
- 11** **PLAY EQUIPMENT AT THE RECREATION GROUND**
- We had received two quotes for work to refurbish this area and these had been circulated to Councillors for consideration. Although the quotes were similar in the number of additional items it was felt that the quote from Fenland Leisure Products of £20,802.61 plus VAT was better value for money as it provided for full replacement of the wet pour surfacing whereas the quote for £16,603.79 from Wicksteed Leisure did not. Mr B Sutton proposed we therefore accept the Fenland Leisure Products quote, seconded by Mr Twiss, unan. This will be funded from the existing S106 receipts. **GF**
- 12** **MERIDIAN LINE**
- Nothing to report.
- 13** **PARISH BOUNDARY**
- We have received a letter from a resident of Willingham regarding this and this was read to Councillors.
- 14** **REGISTRATION OF LAND UNDER THE STEWARDSHIP OF THE PARISH**
- Nothing to report at present.
- 15** **VILLAGE BEACON**
- Mr Fenn will liaise with Mr Robinson about this. **GF/RR**
- 16** **PARISH COUNCIL SOCIAL MEDIA**
- It was noted that requests had been received for information from the Parish Council to be publicised via social media. This was briefly discussed and this could be incorporated if we use it as a purely information media rather than conversational.
- 17** **UPDATES FROM PC REPRESENTATIVES ON OTHER BODIES**
- World Run**-Mr Twiss had attended the open meeting. Last year the disturbance was minimal because the very hot conditions meant that the runners never even reached Over. This year, with a different route, a larger entry and more moderate weather, the leading runners are expected to come through the village for a third lap. This will mean that the roads are likely to remain closed throughout the whole period shown on the warning notices.
- Barrier Bank breach**-Arrangements for this coming Friday evening are all finalised.
- 18** **OTHER CORRESPONDENCE**
- Items had all been covered under other agenda items.
- 19** **REQUESTS FOR AGENDA ITEMS FOR COMING MEETING**

Next meeting dates: Full Council – Tuesday 11th April 2017

The meeting closed at 9.43pm
Chairman