



Over Parish Council Annual Meeting Agenda

Over Parish Council's Annual Meeting is to be held on Tuesday 14th May 2024 at 07:00pm in the Seminar Room at the Community Centre.

All Councillors are summoned to attend the Annual Meeting

Signed *E. PACEY* Clerk & Financial Officer to Over Parish Council

Annual Meeting

- 01/05/2024** Election of Chairman
- 02/05/2024** Chairman's Declaration of Acceptance of Office
- 03/05/2024** Election of Vice Chairman
- 04/05/2024** Vice Chairman's Declaration of Acceptance of Office
- 05/05/2024** Public Participation
- 06/05/2024** To Receive Declarations of Interest
Members are invited to declare disposable pecuniary interests and other interests of items on the agenda.
- 07/05/2024** To Receive and Approve Apologies for Absence
- 08/05/2024** To Receive Reports from County & District Councillors and PCSO
8.1 – County Councillor.
8.2 – District Councillor.
8.3 – Police.
- 09/05/2024** To Receive and Approve the Minutes of the Previous Full Council Meeting held on the 9th April.
9.1 – Matters Arising from the meeting held on 9th April.
9.2 - Chairman to sign the Minutes.
- 10/05/2024** To Receive the Minutes of the Annual Parish Meeting held on 22nd April 2024.
10.1 – To note any significant matters/issues that arose.

11/05/2024 Planning / Tree Works Applications

- 24/01126/PRIOR - 50 Mill Road Over Cambridgeshire - Single storey rear flat roof extension.
- 24/01164/HFUL - 8 Station Road Over Cambridgeshire - First floor front extension over garage and replace front flat roof porch with pitched roof porch.
- 4A Willingham Road Over Cambridgeshire - Erection of 2 Bed Bungalow – Notification of Planning Appeal.

12/05/2024 Finance

12.1– Consideration and Approval of Annual Governance Statement Part 1 (AGAR 2023/2024).

12.2– Consideration and Approval of Accounting Statement Part 2 (AGAR 2023/2024).

12.3– To approve schedule of payments for May 2024.

PAYEE	Details	Total Payments	Powers
Clerk's Salary	May Payroll	£1,163.26	LGHA 1989 s7
HMRC	PAYE and NI May	£342.65	LGHA 1989 s7
HMRC	Employer NI May	£111.87	LGHA 1989 s7
NEST Pension	Employer contribution	£47.06	LGHA 1989 s7
NEST Pension	Employee contribution	£62.75	LGHA 1989 s7
Microsoft	Monthly Charge	£80.88	LGHA 1972 s.266
SCDC	Monthly collection charge	£224.25	Litter Act 1983 ss5,6
Age UK	Warden Service	£1,000.00	LGA 1972 s137
Over Enterprise	Hire of Seminar Room	£64.80	LGA 1972, s.133
D Shepherd	Music provided for play area opening 19th April	£100.00	LGA 1953, s.4
Pennon Water Services	Water Charge	£49.79	LGA 1953, s.4
British Gas	Electricity Charge Pavilion	£127.92	PC Act 1957 s.3
MC Garden Maintenance	Grass Cutting, Installing Signs at Overcote	£1,188.00	OSA 1906, s.10
Amazon	Banners for the opening of the play area	£36.55	LGHA 1972, s.133
Seagrave	Annual Playgrounds Inspection	£360.00	LGHA 1972, sch14 para27
	Total	£4,959.78	-
Costs relating to The Green (Registered Charity 300418)			
MC Garden Maintenance	Grass cutting - Green	£216.00	OSA 1906, s.12
	Total	£216.00	-
Receipts			
Football Youth	April Invoice	£80.00	
Harriet Turton	Pavilion Hire - 20th April	£30.00	
South Cambridgeshire DC	Precept 2024/2025	£45,663.00	
HMRC	Vat Return	£16,672.39	
	Total	£62,445.39	

- 13/05/2024 Pavilion Update.**
13.1 – CCTV Update.
13.2 – Hire of the Pavilion and Green Proposal - Open for Nature Day
13.3 – Hire of the Pavilion - FOPS Charity Tuck Shop Proposal
- 14/05/2024 Overcote Working Group Update.**
- 15/05/2024 Reports on Village Charities and other bodies – Matters of interest.**
15.1- Hanson Aggregates
15.2- Over Relief in Need, and The Church and Town Lands Charity, Estate and Town Branches
15.3- Over Community Association
15.4- Over Day Centre
15.5- Community Warden
15.6- OSKA Group Update
15.7- Play Equipment Group Update
- 16/05/2024 Correspondence and Communication.**
16.1 – Proposed Road Closure – Willingham Road – 29th July – 1st August.
- 17/05/2024 Items for Next Agenda**
- 18/05/2024 Proposed 2024 dates for PC Meeting**
11th June 2024, 9th July 2024, 10th September 2024, 8th October 2024, 12th November 2024, 10th December 2024.