



Over Parish Council Agenda

NOTICE IS HEREBY GIVEN of a Full Council Annual E-Meeting of Over Parish Council to be held on
Tuesday 12th May 2020 commencing 7.30pm

All Councillors are summoned to join the e-meeting

M Pink Clerk/Proper Officer to Over Parish Council

M. Pink

It is now a Legal requirement for Councillors to declare their interests in any of the following items at the beginning of this meeting ref: - Code of Conduct Localism Act 2001 c7.s27(3)/(b)

Full Council Annual E-Meeting

The Current Chairman opens the meeting and welcomes the Councillors, members of the public and then invites nominations for the new Chairman

2020/05-01 Election of Chairman – the vote takes place

The new Chairman takes the Chair and will sign their acceptance of office form within 28 days of taking office

2020/05-02 Apologies for Absence

2020/05-03 Election of Vice Chairman – the vote takes place

2020/05-04 Resignation of Mr Andrew Mills to be noted

2020/05-05 To receive declarations of interest & requests for dispensations

5.1 To receive declarations of interest from councillors on items on the agenda

5.2 For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion

5.3 To receive written requests for dispensations for disclosable pecuniary interests (if any)

5.4 To grant any requests for dispensation as appropriate

2020/05-06 Public participation

Virtual e-meeting - no public in attendance

Comments submitted by the public in advance will be reported to the meeting

2020/05-07 To approve the Minutes of the Full Council meeting dated 14th April 2020 and any matters of accuracy arising. Minutes to be signed when Full Council resumes **Approval & Information**

2020/05-08 Planning for Discussion and Comments

8.1 Application – 20/02038/PRI01A – 22 Glover Street - Single Storey lean to rear extension
Planning for information only

8.2 Application – S/0162/20/FL - 54 The Lanes - Two storey side and rear extension - Withdrawn

2020/05-09 Finance

9.1 Approval of payments (list attached)

9.2 Receipts to be noted

**Approval
Information**

2020/05-10 Procedure **Information & Approval**

10.1 Annual Financial Risk Assessment to be noted

10.2 Annual Return Acceptance of guidance section 1

- 10.3 Annual Return Acceptance of section 2
- 10.4 Standing Orders to be noted – No changes to be made
- 10.5 Financial Regulations to be noted – No changes to be made
- 10.6 Parish Councillor Responsibilities and Representative status to be discussed in June following the elections of members at items 1 and 3

2020/05-11 Village Matters **Information & Approval**

- 11.1 Resident request – Potted Plant as per the following request - *"I am asking if at the end of all this the Parish Council would help with funding me with getting a potted plant for every home in the Village."*
- 11.2 Playground Inspection Reports received and updates to be provided in June when jobs/repairs have been assessed
- 11.3 Village Beacon to be repaired – update to be provided when the repair shop reopens after lockdown
- 11.4 Request from the RBL regarding support for a VE Day Commemoration Bench – Update to be given for discussion in June

Agenda items for Information only – Reports to be emailed prior to the Meeting

2020/05-12 Matters of Interest from County and District Councillors and PCSO **Information**

- 12.1 County Council – To receive report from County Cllr
- 12.2 District Council – To receive report from District Cllrs
- 12.3 Police – To receive report from Neighbourhood Police

2020/05-13 Village Matters

- 13.1 To receive Village Handyman Report **Information**
- 13.2 To receive Groundsman report re the Green

2020/05-14 PC representatives on Village Charities and other bodies - Matters of interest **Information**

- 14.1 Hanson Aggregates
- 14.2 Over Town Lands Charity
- 14.3 Over Community Association
- 14.4 Over Day Centre

2020/05-15 Feedback from ad hoc groups **Information**

- 15.1 Grant seeking update
- 15.2 Land Registry update
- 15.3 Refurbishment of Church End Seats update
- 15.4 Speed Watch update
- 15.5 Skatepark Working Group update
- 15.6 Pavilion refurbishment update

Significant matters in need of urgent approval/action resulting from emailed reports noted above

If time restraints allow any significant matters will be discussed by Full Council but, in the absence of formal approval, progress will be made by the Clerk acting in conjunction with the Chairman/Vice Chairman to allow the matter to be moved forward in reasonable time.

2020/05-16 General correspondence **Information**

| Invoices for approval to date - 1st May 2020 | | | | Total | Total | | Type of |
|--|---|-------|-----------|-----------------|------------------|-------------------------------|---------|
| Village | | | | Payments | Receipts | Powers | payment |
| <u>Direct Debits:</u> | | | | | | | |
| British Gas Lite | The Pavilion - Electricity | - | 13.41 | | | LGHA 1972, s.133 | DD |
| Eon | Street Lighting Energy Jan - Mar | | 148.12 | | | Parish Councils Act 1957, s.3 | DD |
| Cambs Water | Pavilion Water | | 146.23 | | | LGA Misc Prov 1976, s.19 | DD |
| <u>Invoices received:</u> | | | | | | | |
| D Bridgman: | Handyman tasks, April - Village | 84.00 | | | | | online |
| | Handyman tasks, April - Pavilion | - | | | | | online |
| | | | 84.00 | | | LGA 1953, s.4 | |
| Clerk's Salary - Apr 2020 | Gross £1220.61 | | 925.18 | | | LGHA 1989, s.7 | SO |
| HMRC | PAYE and NI April | | 362.86 | | | LGHA 1989, s.7 | online |
| R Burrell | Village litter clearing April | | 26.68 | | | Litter Act 1983, ss5,6 | online |
| CAPALC | Membership Renewal | | 635.85 | | | LGA 1972, s.143 | online |
| ROSPA | Playground Inspection Charge | | 351.60 | | | OSA 1906, s.10 | online |
| Wave | Pavilion Sewerage Charge | | 49.05 | | | LGA Misc Prov 1976, s.19 | online |
| Just digital | Covid 19 leaflets | | 151.00 | | | LGA 1972, S.137 | online |
| <u>Grant requests</u> | | | | | | | |
| | | | | | | | |
| | Total Payments for the Village: | | | 2,867.16 | | | |
| Costs relating to The Green (Registered Charity 300418) | | | | | | | |
| D Bridgman: | The Green, April maintenance work | | 206.26 | | | LGA 1953, s.4 | online |
| RS Groundcare | Verti Draining | | 420.00 | | | OSA 1906, s.10 | online |
| | | | | | | | |
| | Total Payments for The Green: | | | 626.26 | | | |
| | | | | | | | |
| | Total Payments to be made for April | | | 3,493.42 | | | |
| Payment made by D Card | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | Total Payments already made for the Village: | | - | | | | |
| Receipts | | | | | | | |
| Precept | | | 19,750.00 | | | | |
| | | | | | 19,750.00 | | |

Dates for forthcoming meetings 2020: Tuesday 9th Jun, 14th July, 8th Sept, 13th Oct, 10th Nov, 8th Dec