



# Over Parish Council Agenda

NOTICE IS HEREBY GIVEN of a Full Council E-Meeting of Over Parish Council to be held on Tuesday  
14<sup>th</sup> April 2020 commencing 7.30pm

All Councillors are summoned to join the e-meeting

M Pink Clerk/Proper Officer to Over Parish Council

*M. Pink*

*It is now a Legal requirement for Councillors to declare their interests in any of the following items at the beginning of this meeting ref: - Code of Conduct Localism Act 2001 c7.s27(3)/(b)*

## Full Council E-Meeting

- 2020/04-01** Resignation of Cllr Fenn, Chairman – to be noted
- 2020/04-02** To receive and approve apologies for absence
- 2020/04-03** To receive declarations of interest & requests for dispensations
- 3.1 To receive declarations of interest from councillors on items on the agenda
  - 3.2 For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion
  - 3.3 To receive written requests for dispensations for disclosable pecuniary interests (if any)
  - 3.4 To grant any requests for dispensation as appropriate
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- 2020/04-04** Public participation
- Virtual e-meeting - no public in attendance*
- Comments submitted by the public in advance will be reported to the meeting***
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- 2020/04-05** Council Contingency Plan to be approved – Draft Plan emailed prior to the meeting **Approval**
- 2020/04-06** To approve the Minutes of the Full Council meeting dated 10th March 2020 and any matters of accuracy arising. Minutes to be signed when Full Council resumes **Approval & Information**
- 2020/04-07** Planning for Discussion and Comments
- 7.1 Application – 20/01314/HFUL – 55 Cromwell Park – Single storey rear extension
  - 7.2 Application – 20/01289/HFUL – 4 Chapmans Way – Single storey front extension and alterations
  - 7.3 Application – 20/01648/FUL – 46 Station Road – Demolish No.46 and Garage and build Five new dwellings (one 4 bed and 4 three bed houses)
  - 7.4 Application – S/3350/19/VC – Land off Fen End – Variation of Condition 2 Approved Plans
- Planning for information only**
- 7.5 20/01117/HFUL – 82 Rampton Road – Demolish Nissen Hut and install Log Cabin – Willingham not Over
  - 7.6 S/0474/17 – 57 The Lanes – Cond 4 – Hard and soft landscaping, Cond 5 – Boundary treatment, Cond 6 – Materials, Cond 11 – Foul Water Drainage, Cond 12 – Surface Water Drainage
- 2020/04-08** Finance
- 8.1 Approval of payments (list attached) **Approval**
  - 8.2 Receipts to be noted **Information**
  - 8.3 Approval of Grant to be assigned to the Green Charity **Approval**
- Please take special note of the information provided by the Clerk below**

**Please Note that Over Parish Council is unable to open a new bank account during the Covid19 lockdown so payments on behalf of the Charity will be made via the usual channels but, allocated in Cost Centres until lockdown measures have been lifted.**

<b>2020/04-09</b>	Procedure	<b>Information &amp; Approval</b>
9.1	Clerk to be noted as Council Authorised Signature for FCC Grant Paperwork	
9.2	Banking – Cambridge Building Society – Cllr Fenn to be removed and three new signatories to be appointed	<b>Approval</b>
9.3	Banking – Lloyds Bank – Cllr Fenn to be removed and three new online authorisers to be appointed	<b>Approval</b>
9.4	Annual Parish Meeting Cancelled	

<b>2020/04-10</b>	The Green Charity – Clarification of land held in trust by the Parish Council – Letter emailed by Cllr Twiss to be noted	
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***Agenda items for Information only – Reports to be emailed prior to the Meeting***

<b>2020/04-11</b>	<b>Over Parish Council are liaising with the Community-led Covid-19 Group, and receive regular reports by email. Cllr Griffiths is our formal link with the Group and other Councillors are providing help and support. The Parish Council has provided financial support to provide information cards which are being delivered to every household in the Village and are prepared to consider further requests for financial assistance as/when the need arises.</b>	
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<b>2020/04-12</b>	Matters of Interest from County and District Councillors and PCSO	<b>Information</b>
12.1	County Council – To receive report from County Cllr	
12.2	District Council – To receive report from District Cllrs	
12.3	Police – To receive report from Neighbourhood Police	

<b>2020/04-13</b>	Village Matters	
13.1	To receive Village Handyman Report	<b>Information</b>
13.2	To receive Groundsman report re the Green	

<b>2020/04-14</b>	PC representatives on Village Charities and other bodies - Matters of interest	<b>Information</b>
14.1	Hanson Aggregates	
14.2	Over Town Lands Charity	
14.3	Over Community Association	
14.4	Over Day Centre	

<b>2020/04-15</b>	Feedback from ad hoc groups	<b>Information</b>
15.1	Grant seeking update	
15.2	Land Registry update	
15.3	Refurbishment of Church End Seats update	
15.4	Speed Watch update	
15.5	Skatepark Working Group update	

***Significant matters in need of urgent approval/action resulting from emailed reports noted above***

If time restraints allow any significant matters will be discussed by Full Council but, in the absence of formal approval, progress will be made by the Clerk acting in conjunction with the Chairman/Vice Chairman to allow the matter to be moved forward in reasonable time.

<b>2020/04-16</b>	General correspondence	<b>Information</b>
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<b>Invoices for approval to date - 1st April 2020</b>				<b>Total</b>	<b>Total</b>		
<b>Village</b>				<b>Payments</b>	<b>Receipts</b>	<b>Powers</b>	<b>Type of payment</b>
<u>Direct Debits:</u>							
British Gas Lite	The Pavilion - Electricity		17.83			LGHA 1972, s.133	DD
SCDC	Refuse Collection		13.89			Litter Act 1983, ss5,6	DD
SCDC	Refuse Collection		62.00			Litter Act 1983, ss5,6	DD
<u>Invoices received:</u>							
D Bridgman:	Handyman tasks, March - Village	294.00					online
	Handyman tasks, March - Pavilion	70.00					online
			364.00			LGA 1953, s.4	
Clerk's Salary - Mar 2020	Gross £1164.49		706.40			LGHA 1989, s.7	SO
HMRC	PAYE and NI Mar		347.74			LGHA 1989, s.7	online
R Burrell	Village litter clearing March		24.63			Litter Act 1983, ss5,6	online
Over Community Enterprises Ltd - Room hire for PC meetings Mar			39.60			LGA 1972, s.133	online
Mr Wookey	Loft Hatch in Pavilion		450.00			LGHA 1972, s.133	online
FCC	3rd Party Payment		2,526.79			OSA1906, s.10	online
<u>Grant requests</u>							
OSKA	Grant amount as agreed		500.00			LGA 1972, s.137	
Over Youth Group	Grant amount as per budget		1,250.00			LGA 1972, s.137	
	<b>Total Payments for the Village:</b>			<b>6,302.88</b>			
<b>Costs relating to The Green (Registered Charity 300418)</b>							
D Bridgman:	The Green, March maintenance work		518.26			LGA 1953, s.4	online
	<b>Total Payments for The Green:</b>			<b>518.26</b>			
	<b>Total Payments to be made for March</b>			<b>6,821.14</b>			
<b>Payment made by D Card</b>							
Amazon	2 x books of condolence		71.88			LGA 1972, s.137	dcard
	<b>Total Payments already made for the Village:</b>		<b>71.88</b>				
<b>Receipts</b>							
Over Colts	Use of Pavilion		30.00				
OCA	Rent		10.00				
Xmas Lights Group	Contribution to cost of electrical work		200.00				
					<b>240.00</b>		

Dates for forthcoming meetings 2020: Tuesday 12<sup>th</sup> May, 9<sup>th</sup> Jun, 14<sup>th</sup> July, 8<sup>th</sup> Sept, 13<sup>th</sup> Oct, 10<sup>th</sup> Nov, 8<sup>th</sup> Dec