



Over Parish Council Agenda

NOTICE IS HEREBY GIVEN of a Full Council Meeting of Over Parish Council to be held on Tuesday 11th February 2020 commencing 7.30pm in the Seminar Room, Over Community Centre, The Doles, Over

All Councillors are summoned to attend.

The public are invited to address the Councillors under item 3

M Pink Clerk/Proper Officer to Over Parish Council

M. Pink

It is now a Legal requirement for Councillors to declare their interests in any of the following items at the beginning of this meeting ref: - Code of Conduct Localism Act 2001 c7.s27(3)/(b)

Full Council Meeting

- 2020/02-01** To receive and approve apologies for absence
- 2020/02-02** To receive declarations of interest & requests for dispensations
- 2.1 To receive declarations of interest from councillors on items on the agenda
- 2.2 For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion
- 2.3 To receive written requests for dispensations for disclosable pecuniary interests (if any)
- 2.4 To grant any requests for dispensation as appropriate
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- 2020/02-03** Public participation – (Maximum of 3 minutes per person, with overall limit of 15 minutes)
All Parishioners wishing to speak and who are on the Electoral Register, must make their name known to the Clerk prior to commencement of the meeting. Maximum of five people to speak. Large groups must decide on a spokesperson representative.
Following this members of the public are not permitted to take part in the discussion.
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- 2020/02-04** To sign & approve the Minutes of the Full Council meeting dated 14th January 2019 and any matters of accuracy arising. **Approval & Information**
- 2020/02-05** Matters of Interest from County and District Councillors and PCSO **Information**
- 5.1 County Council – To receive report from County Cllr
- 5.2 District Council – To receive report from District Cllrs
- 5.3 Police – To receive report from Neighbourhood Police
- 2020/02-06** **Planning for Discussion and Comments**
- 6.1 Application – S/4443/19/FL – Land next to commercial premises 25 Norman Way – Retrospective application for the change of use of former redundant grassed area to Vehicular Parking and close board fence adjacent to Highway
- 6.2 Application – S/3930/19/RM– Unit 7, Chain Farm, Overcote Rd – Approval of reserved matters for access, appearance, landscaping, layout and scale – open sided agricultural building – Revised drainage layout
- 6.3 Application – S/3946/19/RM– Unit 1, Chain Farm, Overcote Rd – Approval of reserved matters for access, appearance, landscaping, layout and scale – open sided agricultural building – Revised drainage layout and amended plan
- 6.4 Application - S/3948/19/RM– Unit 5B, Chain Farm, Overcote Rd – Approval of reserved matters for access, appearance, landscaping, layout and scale – open sided agricultural building – Revised drainage layout

- 6.5 Application - S/3965/19/RM– Unit 3, Chain Farm, Overcote Rd – Approval of reserved matters for access, appearance, landscaping, layout and scale – open sided agricultural building – Revised drainage layout
- 6.6 Application - S/3945/19/RM– Unit 4, Chain Farm, Overcote Rd – Approval of reserved matters for access, appearance, landscaping, layout and scale – open sided agricultural building – Revised drainage layout
- 6.7 Application - S/3953/19/RM– Unit 6, Chain Farm, Overcote Rd – Approval of reserved matters for access, appearance, landscaping, layout and scale – open sided agricultural building – Revised drainage layout
- 6.8 Application - S/0019/20/FL- 30, Hilton Street - Single storey rear extension
- 6.9 Application – S/0070/20/FL- 34 Glover Street - First floor extension over existing ground floor footprint
- 6.10 Application - S/4357/19/FL- Land off Longstanton Road - Change of use from agricultural to equestrian use. Building of stables, arena, track and parking area. Erection of fencing
- 6.11 Application- S/0162/20/FL- 54, The Lanes - Two storey side and rear extension
- 6.12 Application – S/4015/19/FL – 31, Chapmans Way – Removal of small window to right hand elevation and opaque glazing to remaining window
- Planning for information only**
- 6.13 Application – S/0277/20/TC – 8 Long Furlong – Tree work – fell to ground Norway Spruce
- County Council Consultation for Discussion and Comments**
- 6.14 Greater Cambridge Local Plan - Issues and Options Report and Initial Sustainability Appraisal
- 6.15 Fews Lane Consortium correspondence regarding proposed changes to planning decision procedures at SCDC – Action to be taken if needed **Discussion & Approval**

2020/02-07

- Village Matters
- 7.1 To receive Village Handyman Report and consider any maintenance items **Information & Approval**
- 7.2 Timebank update **Information & Discussion**
- 7.3 Pavilion refurbishment – Quotes to consider **Information & Discussion**
- 7.4 Mobile Warden Scheme update **Information & Discussion**
- 7.5 Three Free Trees for the Parish Value £60 – Deadline for application 14th March **Approval**

2020/02-08

- PC representatives on Village Charities and other bodies - Matters of interest **Information**
- 8.1 Hanson Aggregates
- 8.2 Over Town Lands Charity
- 8.3 Over Community Association
- 8.4 Over Day Centre

2020/02-09

- Feedback from ad hoc groups **Information**
- 9.1 Grant seeking update
- 9.2 Land Registry update
- 9.3 Refurbishment of Church End Seats update
- 9.4 Speed Watch update
- 9.5 Skatepark Working Group update

Parish Council meeting suspended in order to discuss items relating to the Registered Charity for The Green (Charity number: 300418) Parish Council is Sole Trustee of the Charity

2020/02-10

- The Green as a Charity
- 10.1 To review report from Groundsman on work completed this month, costs involved and use of the Green by the Football Clubs **Information & approval**
- 10.2 Green Re-appraisal discussion – Cllr Twiss to update **Information & discussion**

Parish Council meeting reconvened

- 10.3 Green Re-appraisal discussion (continued) **Discussion & Approval**

2020/02-11 Procedure **Approval**
 11.1 Date for the Annual Parish Meeting to be agreed

2020/02-12 Finance **Approval**
 12.1 Approval of payments (list attached)
 12.2 Receipts to be noted **Information**
 12.3 Clerks request for Overtime to be agreed **Approval**
 12.4 Quarter 3 Accounts to be noted and signed

2020/02-13 General correspondence **Information**

2020/02-14 Items for Information and Agenda items for future meetings **Information**

Invoices for approval to date - 1st February 2020							
Village				Total Payments	Total Receipts	Powers	Type of payment
<u>Direct Debits:</u>							
British Gas Lite	The Pavilion - Electricity		14.77			LGHA 1972, s.133	DD
Eon	Street Lighting Energy Oct - Dec		149.75			Parish Councils Act 1957, s.3	DD
SCDC	Refuse Collection		13.89			Litter Act 1983, ss5,6	DD
SCDC	Refuse Collection		61.00			Litter Act 1983, ss5,6	DD
<u>Invoices received:</u>							
D Bridgman:	Handyman tasks, Jan - Village	203.42					online
	Handyman tasks, Jan - Pavilion	98.00					online
			301.42			LGA 1953, s.4	
Clerk's Salary - Jan 2020	Gross £911.95		706.40			LGHA 1989, s.7	SO
HMRC	PAYE and NI Jan		232.18			LGHA 1989, s.7	online
R Burrell	Village litter clearing Jan		43.10			Litter Act 1983, ss5,6	online
Over Community Enterprises Ltd - Room hire for PC meetings Jan			39.60			LGA 1972, s.133	online
SLCC & ALCC	Renewal of Membership		121.00			LGA 1972, s.143	online
SLCC	Climate Change Webinar		30.00			LGA 1972, s.91	online
Krystal Hosting	Domain Renewal 2 years		19.18			LGA 1972, s.142	online
<u>Grant requests</u>							
	Total Payments for the Village:			1,732.29			
Costs relating to The Green (Registered Charity 300418)							
D Bridgman:	The Green, Jan maintenance work		168.00			LGA 1953, s.4	online
	Total Payments for The Green:			168.00			
	Total Payments to be made for January			1,900.29			
<u>Payment made by D Card</u>							
	Total Payments already made for the Village:			-			
<u>Receipts</u>							
						-	

Dates for forthcoming meetings 2020: Tuesday 10th Mar, 14th Apr, 12th May, 9th Jun, 14th July, 8th Sept, 13th Oct, 10th Nov, 8th Dec